



## FOR UNIVERSITY STAFF

WEEK COMMENCING 12 NOVEMBER 2018

ISSUE NO 164



Congratulations to Professor Fredrik Karpe who has received funding from the Internal GCRF Research England Fund for his project Pregnancy Interventions in Mothers Relation to Diabetes in Asian India and Low Income Countries (PRIMORDIAL Study)

### SEMINARS

This week's Wednesday seminar will be hosted by Professor Raj Thakker and the speaker is Professor Stafford Lightman of the University of Bristol.



The title of his talk is **“Moving to a dynamic understanding of hormonal function.”** The talk will begin promptly at 1pm in the Robert Turner Lecture Theatre, and sandwiches for those attending will be available from 12:45pm.

### Friday Seminar

This week's Friday seminar organised by the OCDEM Senior Academic Faculty will be a talk on **“The diabetes risk gene TCF7L2 regulates human adipose progenitor cell biology”** by Dr Manu Verma and a talk on **“Novel approaches and interventions to stage and to treat non-alcoholic fatty liver disease (NAFLD)”** by Dr Ahmad Moola. The talks will begin promptly at 1pm in the Robert Turner Lecture Theatre and sandwiches for those attending will be available from 12:45

## MEDICAL GRAND ROUNDS



Thursday 15 November from 13:00 to 14:00

John Radcliffe Hospital, Lecture Theatre

**Radiology:** "The National Consortium of Intelligent Medical Imaging is open for business",  
Prof Fergus Gleeson

**Psychological Medicine:** "STROKE (I63.3) OR NOT (F44.4)? What is WZZZZ?", Dr Luke  
Solomons and Dr Ursula Schulz",

Chair: Prof Hugh Watkins

## HELP WANTED – PHOTOGRAPHER REQUIRED



We are looking for someone who would be willing to take photographs at the OCDEM Family Event on Saturday 8<sup>th</sup> of December. If you would be willing to give up a few hours of your time on Saturday 8<sup>th</sup> December it would be very much appreciated. Please contact [oracle@ocdem.ox.ac.uk](mailto:oracle@ocdem.ox.ac.uk) if are able to help

## World Diabetes Day Event 14<sup>th</sup> November 9.45-12:00 Old Radcliffe Infirmary



Thanks to those who have volunteered to help with organisation on the day, and if anyone else is free I'm sure we can find something for you to help with. We are meeting on Monday 12<sup>th</sup> @ 3pm in the Large Seminar Room for a briefing so please join us (or email [Katharine.owen@drl.ox.ac.uk](mailto:Katharine.owen@drl.ox.ac.uk) for info)

We will be forming the Blue circle around the fountain from 10.45 so all are welcome to join for that as well

<https://www.rdm.ox.ac.uk/events/join-researchers-people-with-diabetes-and-their-families-to-raise-awareness-about-the-disease>

Please retweet our posts on the day ! – follow @OCDEM”

Dr Katharine Owen



## **PERSONAL ASSISTANT**

Grade 4: £22,017 - £25,482 p.a.

A highly motivated and extremely well organised PA is required to provide administrative support in the Oxford Centre for Diabetes and Endocrinology (OCDEM) department based at the Churchill Hospital. The PA will support the Head of Department Professor Karpe and Professor Rorsman's research groups in OCDEM. The successful applicant will be an integral component of the internationally renowned teams and play an important role in the smooth running of day to day operations for the research groups. This post is an exciting opportunity for someone who is keen to work in a varied support role within a research environment.

The successful applicant will have experience of working with confidential matters. Candidates should demonstrate an ability to manage and prioritise a varied and busy workload. They should also have excellent knowledge and experience of Microsoft Office applications. It is essential that the postholder has a high standard of numeracy.

The post is full-time and funded for 3 years in the first instance. Please quote 137720 in all correspondence.

The closing date for this post is 12.00 midday on 14 November 2018.



## **Apprentice HR Administrator**

Apprentice Grade 1: £17,079 p.a. (salary progression through successful completion of programme)

You will work as an Apprentice HR Administrator within the Oxford Centre for Diabetes Endocrinology and Metabolism (OCDEM) friendly and supportive team, providing HR support to the department.

You will have an interest in, and aptitude for all aspects of HR administration. You will learn to carry out the key aspects of the recruitment process and develop a practical understanding of the employee lifecycle.

This is a unique opportunity for an enthusiastic and driven individual keen to gain practical HR administrative experience within a fast-paced and successful team. You will be allocated a primary set of duties (see job description) and as your skills develop, there will be an opportunity to widen your skills, or focus on specific areas.

The role is an excellent opportunity for someone who is interested in performing a diverse set of activities, someone who is capable of working at an efficient and fast pace, and willing to learn all aspects of this role.

Becoming an Apprentice at the University of Oxford is an excellent opportunity to gain practical experience and training. For more information, visit:  
[www.apprenticeships.ox.ac.uk](http://www.apprenticeships.ox.ac.uk).

The position is full-time and fixed-term for 18 months in the first instance.

Please quote reference 137740 on all correspondence. You will be required to upload a CV and supporting statement as part of your online application.

Please apply via the apprenticeship website [1](#)

Only applications received by 12.00 midday on 19 November 2018 can be considered.



## **TRAINING**

### **Video: Making mini online movies on your mobile**

A two-day introduction to the core skills needed to make short online videos using a mobile phone. You should come with an idea to film. Day one concentrates on the specifics of producing videos consumed on social media platforms or websites, with practical sessions on preparing your mobile device for filming; basic shooting skills; useful interview techniques; helpful apps and handy kit. You then have one week to shoot footage and gather media for your project. Day two covers importing material; basic desktop editing; exporting the project; and sharing content.

Tuesday 13 November and Tuesday 20 November 9:15-17:00 [Book and pay](#)

Staff £120/Students £60

### **Explain anything using video**

Learn how to quickly get started creating videos to explain anything. This 3-hour session will look at the benefits of using video to explain something and introduce you to a range of different tools to capture stills and videos using your computer, tablet or smartphone. Learn about screencasting and its potential uses. We'll also learn tips and tricks to help you get started with video. Participants are encouraged to bring their own tablet or smartphone along to the session and to ensure that they can connect to Eduroam in advance of the session.

Thursday 15 November 14:00-17:00 [Book and pay](#)

Staff £30/Students £15

### **Podcasting: An introduction**

Podcasting is a method of distributing multimedia files (such as audio programs or music videos) over the Internet, for playback on mobile devices and computers. In this session aimed at novices, we will record, edit and publish an educational podcast using Audacity the simple, free audio editor.

Tuesday 20 November 14:00-17:00 [Book and pay](#)

Staff £30/Students £15

### **Media interviews: Preparation and performance**

This one-day, practical, hands-on course will introduce you to simple techniques to help you with being interviewed, for print, radio, TV or online. Learn how to present yourself, prepare for questions, handle live and pre-recorded interviews, deal with tricky situations, and deliver your messages. Note: You should be prepared to conduct interviews and give interviews as part of the hands-on element of the course.

Wednesday 21 November 9:15 - 17:15 [Book and pay](#)

Staff £60/Students £30