



FOR UNIVERSITY STAFF

WEEK COMMENCING 28 OCTOBER 2019

ISSUE NO 211

SEMINARS

WEDNESDAY SEMINAR

There is no Wednesday seminar this week.

FRIDAY SEMINAR

This week's Friday seminar organised by the OCDEM Senior Academic Faculty will be a talk on "Change in Islet Cells following whole organ transplantation" by Dr Richard Dumbill. The talk will begin promptly at 1pm in the Robert Turner Lecture Theatre and sandwiches for those attending will be available from 12:45.

MEDICAL GRAND ROUNDS

Thursday 31 October from 13:00 – 14:00

John Radcliffe Academic, Lecture Theatre 1



Renal: Dr Isabella Bertoni –

Gastroenterology: "Intestinal Transplantation – Quality and Quantity?", Dr Timothy Ambrose.

Chair: Prof Richard Cornall



Congratulations to Professor David Ray who has been awarded the Society For Endocrinology 2020 Medal. This medal is awarded annually to a British Endocrinologist in recognition of outstanding studies.

WELCOME



Isamel Da Conceicao a student has joined the Tomlinson group.



Jane Itzaki Research Facilitator who was part of Mark McCarthy's group has moved over to the Wellcome Trust under Professor John Todd.

REMINDER- WINDOWS 7 TO WINDOWS 10 MIGRATION

We have previously advised staff about the project to migrate from windows 7 to windows 10. All staff computers which are currently running on windows 7 receive the following email message when they log on:

IMPORTANT NOTICE****

Windows 7 will become end of life on 14 January 2020.

Please email MSDIT (ithelp@medsci.ox.ac.uk) or your local IT support team to discuss upgrade options to Windows 10.

Machines that have not been upgraded by the deadline will not be permitted on the network

If you have received the above message can you please contact

ocdemfacilities@ocdem.ox.ac.uk so we can liaise with MSDIT for your computer to be upgraded.

NETWORKING EVENT FOR CARERS: 13 NOVEMBER AT 1PM

Childcare Services invite carers to an informal networking event at the Andrew Wiles Building, Radcliffe Observatory Quarter, room L5

This networking tea event, from 1pm to 1.45pm, is an informal opportunity to meet colleagues from across the University and to find out more about the support available for you.

We'll also be exploring how we can build networks of support for University staff with different caring responsibilities, which may include those caring for older relatives, dependants and people with disabilities.

Enjoy a hot drink and pastry while making connections with others.

[Please click here to register to attend](#)

NETWORKING EVENT FOR NEW PARENTS: 13 NOVEMBER AT 2PM

Childcare Services invite new parents to an informal networking event at the Andrew Wiles Building, Radcliffe Observatory Quarter, room L5

This networking tea event, from 2pm to 2.45pm, is an informal opportunity to meet with colleagues from across the University who are also new to parenting. Enjoy a hot drink and pastry while making connections with others.

Colleagues from Childcare Services and HR will be available to answer your questions and advise about the support that is available for you.

[Please click here to register to attend](#)



It's Pippin Doughnuts time again. They will be delivered on Thursday and the flavours this month are as follows:

Mixed berry jam

Chocolate

Vanilla custard

Cinnamon and brown sugar

Pumpkin and chocolate (Pumpkin custard with a chocolate glaze)

Passion fruit curd

Butterscotch and hazelnut

Blackberry, apple and custard

Cider apple and cinnamon

The price is £1.10 per doughnut. If you/your group wants to put in an order can you please provide Karen Parish with the details by **10.00 am on Tuesday** along with the relevant money. Karen will take delivery of the doughnuts on the day.



**A CONVERSATION ABOUT BREXIT: OXFORD STAFF
WEDNESDAY 6 NOVEMBER 2019, 12:30 – 13:30
SHELDONIAN THEATRE, BROAD ST, OXFORD OX1 3AZ**

You are invited to attend a special event on Wednesday 6 November, hosted by the Vice-Chancellor, Professor Louise Richardson. The discussion will provide an opportunity for you to raise any questions you may have about Brexit, and its impact on you or the wider University and colleges.

The event will take place from 12:30 – 13:30 in the Sheldonian Theatre.

Places are limited, so please [register in advance](#) if you would like to attend.

OCDEM



**SECOND ROUND Monday 28th
October @ 10:30am in Info Café
(OCDEM)**

- Biscuit sale in Cafe Info Area
- All money raised for Sobell House
- First place from both rounds wins **£30 John Lewis Voucher**
- Second place wins a £20 cake voucher with professional baker **Amara Jandu** ( @Cakes.by.amara)

To register contact linford.briant@ocdem.ox.ac.uk

You do not need to register if you just want to eat cake.



SHAREPOINT: INTRODUCTION TO ITS USE AT OXFORD

Learn how to use SharePoint 2013 for sharing information and working together in teams and communities.

- Create sub sites and navigation
- Be able to change the look of the page
- Create lists and libraries and add custom columns
- Up and download documents to libraries
- Create Views
- Create/Edit Blog and Categories

29 October 9.15-12.15 Book

27 November 9.15-12.15 Book

SHAREPOINT: BEST PRACTICE IN MANAGING SITES AND SITE COLLECTIONS

Do you need to run a SharePoint site or site collection on behalf of other users? This session provides guidance on setting up security and permissions as well as the steps to take when users become locked out or content cannot be seen. It also shows how you can promote consistent practices across a group of sites and access reports on site and collection activity. The topics covered include:

- Administering user access
- Access for users external to the university
- Administering user permissions
- Administering SharePoint sites and collections
- Encouraging uniformity across sites and collections

13 November 9.15-12.15 Book

SHAREPOINT: BEST PRACTICE IN MANAGING DOCUMENTS

SharePoint can be an effective forum for collaborating on documents. This session provides guidance on document review and versioning in SharePoint as well as tips on effective searching and how to format a site's linking pages. It also introduces SharePoint's publishing features and explains the benefits and constraints of activating them. The topics covered will include:

- Reviewing documents with comments
- Checking documents out and in
- Searching for site content
- Editing and formatting site pages
- Document versioning
- Adding publishing features to your site

3 December 9.15-12.15 Book

Cost of each course: £30 Staff / £15 Studen

