



## FOR UNIVERSITY STAFF

WEEK COMMENCING 1 JULY 2019

ISSUE NO 194

### SEMINARS

#### WEDNESDAY SEMINAR

There is no Wednesday Seminar this week.

#### FRIDAY SEMINAR

There is no Friday seminar this week.

#### MEDICAL GRAND ROUNDS

There is no medical grand rounds this week



Last week DTU said goodbye to Liz Harris who is retiring and . Margarita Chibalina a postdoc with the Rorsman group moved to work for the Department of Psychiatry.



#### In the Spotlight

Katie Hards, lead specialist nurse in OCDEM appears on the BBC1 programme “One Day that Changed My Life” (series 2 episode 4), which is now available on BBC iPlayer.



## **CLINICAL RESEARCH TRAINING FELLOW**

Grade E64: £32,569 - £52,200 p.a.

THIS IS A READVERTISEMENT, PREVIOUS APPLICANTS NEED NOT APPLY

The Oxford Centre for Diabetes, Endocrinology and Metabolism (OCDEM) has an exciting role in the group of Professor Thakker, FRS, for an experienced and qualified clinician to undertake a laboratory based DPhil project identifying novel epigenetic drug targets for pancreatic cancers.

The work will be focused on performing basic science techniques to examine the epigenetic landscape of exocrine and endocrine pancreatic tumours. This will identify common or inverse signatures regulating the expression of proliferation-associated genes that can subsequently be targeted using epigenetic modulating drugs. This role offers the postholder the opportunity to develop an understanding of pancreatic cancer biology, and learn diverse state-of-the-art scientific laboratory techniques, in an academic environment.

The post would suit trainees specialising in endocrinology, oncology, pathology, gastroenterology or endocrine surgery, interested in pursuing a clinical-academic career.

Applicants must be qualified with an MBBS level or equivalent, fully registered with GMC and permitted to practice medicine in the UK. Applicants will ideally have commenced or completed Core Medical Training or a medical specialty equivalent, with MRCP (or equivalent). Motivation to complete a DPhil, excellent communication skills, and the desire to pursue a career in academic medicine are essential for this post.

The post is full-time for a fixed-term of 3 years.

Please quote vacancy number 141258 in all correspondence.

Only applications received before 12.00 midday on 15 July 2019 can be considered.  
Interviews are scheduled for 31 July 2019



**Week commencing 8<sup>th</sup> July 2019**

Any **foreign currency cheques/cash** that need to be banked must be with Karen Parish by **close of business Friday 12<sup>th</sup> July.**



**Diabetes Research & Wellness Foundation - Call For Applications - Pump Priming 2020**

**The Diabetes Research & Wellness Foundation invites the submission of research projects and proposals requiring funding in the field of diabetes.**

Types of application invited:

- **Research Projects** - Clinical or Non-Clinical, of one year's duration of up to £20,000 (no-cost extensions may be considered)
- **Exchange Programmes will be considered**

Applications must be received on or before 5pm, Monday 29th July 2019. The charity's Research Advisory Board meets in October, applicants will be expected to take up the grants early in 2020

**Applications should be completed on-line by logging into your User Dashboard below.**

One copy with original signatures should also be sent to:

Sarah Brown  
Pump Priming Programme  
Diabetes Research & Wellness Foundation  
Building 6000  
Langstone Technology Park  
Havant  
Hampshire  
PO9 1SA

**Closing date for Pre-Applications: 5pm, Monday 29<sup>th</sup> July 2019**

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**Call for applications for  
PhD Scholarships, Postdoctoral Fellowships and  
Visiting Professorships/Assistant Professorships**

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The Danish Diabetes Academy (DDA) invites applications for:

- 6 co-financed 2/3 PhD scholarships and 1 co-financed 1/3 PhD scholarship
- 3 two-year and 3 three-year postdoctoral fellowships
- Up to four visiting professorships/assistant professorships

The applications should be within diabetes.

Applications supporting the three major strategic areas of the DDA: Internationalization, interdisciplinarity and collaboration across sectors will be prioritized.

**How to apply**

Applications must be submitted online at [www.danishdiabetesacademy.dk](http://www.danishdiabetesacademy.dk)

**Enrolment and employment**

Enrolment/employment will take place at a Danish research institution.

**Further information**

Information about who can apply, requirements for applying, terms of employment and funding can be found at [www.danishdiabetesacademy.dk](http://www.danishdiabetesacademy.dk)

**Application deadline**

23 August 2019

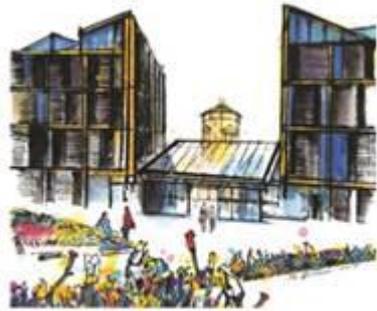
**Contact:** [ouh.dda@rsyd.dk](mailto:ouh.dda@rsyd.dk)



**Danish  
Diabetes  
Academy**

Funded by the  
Novo Nordisk Foundation

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## Professional Services Conference 2019

Dear Colleagues,

I am writing to invite you to the [Professional Services Conference](#) on Wednesday 10 July 2019 at the Mathematical Institute.

The conference is a unique opportunity for those in administrative and professional roles to meet other colleagues, to reflect on their achievements, and to think about the future.

This year's event will focus on working together across the University, with a series of talks and presentations exploring some of the challenges ahead of us, and how we are collaborating to address them through our professional networks.

There will also be an opportunity to find out about the difference the Focus programme is making; a showcase of collaborative projects; and information stands hosted by a range of professional services.

The event was previously known as the UAS Conference and all colleagues are invited to attend. It will be particularly relevant to those working in administrative and professional roles in departments, divisions, colleges and the central University.

Places will be offered on a first-come, first-served basis, so please [sign up now](#).

I look forward to seeing you there.

Best wishes,

Gill

Gillian Aitken CB  
The Registrar, University of Oxford

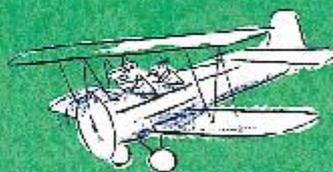
powered by  
**cvent**

*The Professional Services Conference is powered by C-Vent, a University-wide tool that helps event organisers to plan events, engage attendees, accept online registrations and payments and improve process. To find out more, email [cashiers@admin.ox.ac.uk](mailto:cashiers@admin.ox.ac.uk).*

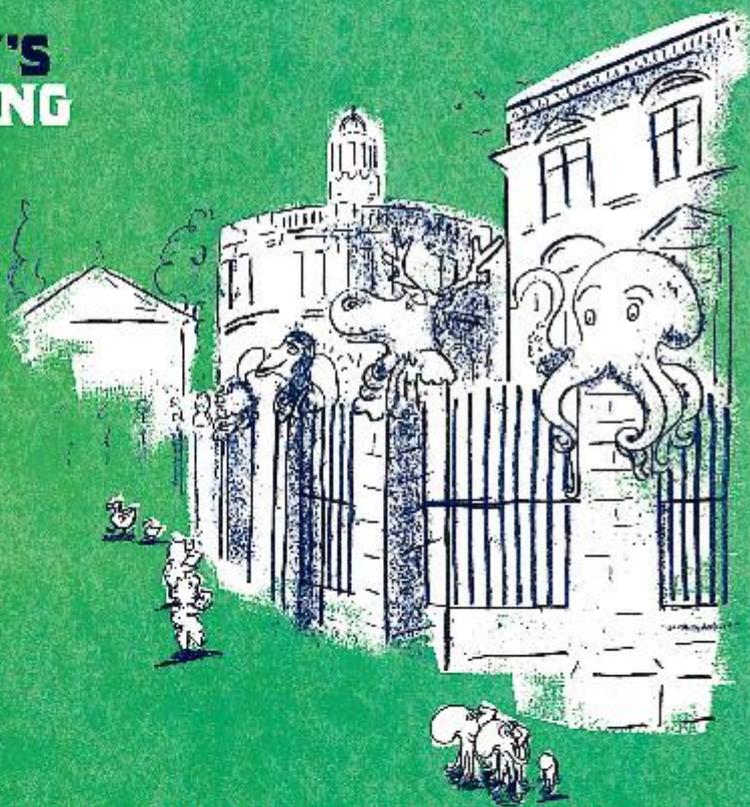
# HAVE FUN WITH THE FAMILY



Lots to  
do and see  
for free



IN OXFORD  
UNIVERSITY'S  
MINDGROWING  
GARDENS,  
LIBRARIES  
& MUSEUMS



PLAN YOUR TRIP AT [MINDGROWING.ORG](http://MINDGROWING.ORG)



ASHMOLEAN  
MUSEUM



BODLEIAN  
LIBRARIES



BOTANIC  
GARDEN



HARCOURT  
ARBORETUM



HISTORY  
OF SCIENCE  
MUSEUM



MUSEUM  
OF NATURAL  
HISTORY



PITT RIVERS  
MUSEUM

## HEALTH AND WELLBEING



### YOGA IN THE WORK PLACE:

#### **13.00-14.00 Robert Turner Lecture Theatre**

July – 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup> and 30<sup>th</sup>

## **CHANGES TO SCIENCE SHUTTLE**

Thames Travel (also linked to Oxford Bus Co) has been appointed to run the Science Shuttle from 15 July 2019 which will change the current system of recharging after this date.

The new Science Shuttle from 15 July 2019 will change as follows:

- operate as a public bus service open to all.
- use different vehicles, single decker buses, and will be wheelchair accessible.
- operate 2 routes,
  - ST1 Oxford - Harwell (half hourly)
  - ST2 JR Hospital – Old Road Campus - Science Area – Wytham (hourly).
- tickets can be purchased on board the bus, cash or contactless
- Key cards (smart cards) can be used for corporate travel with your department being invoiced for journeys made.
- the ST1 route and the ST2 route will change.
- the University card cannot be used for travel on the new service.

See <https://www.thames-travel.co.uk/science-shuttle/>

See leaflet below

## ST1 and ST2 Route Map

Wytham, Oxford City Centre and JR Hospital



Harwell Campus



## ST1 connections to Old Road Campus and the JR Hospital

**Need to get to Old Road Campus or the John Radcliffe Hospital from your ST1 service?**

To connect to Old Road Campus and the JR Hospital from the ST1 service to the ST2, catch the bus from Harwell Campus to Illey Road, The Plain stop in Oxford. Walk from Illey Road to St Clements Street, stop B and catch an ST2 service towards the JR Hospital.

To connect with the ST1 service from the JR Hospital, catch the ST2 service from the JR Hospital to St Clements Street, stop C. Walk from St Clements Street to Illey Road, The Plain stop and catch an ST1 service towards Harwell Campus.

You can also interchange between ST1 and ST2 at South Parks Road by crossing the road.

Additionally, connections from St Clements to Old Road Campus and JR Hospital are available: the Oxford Bus Company city4 service runs to Old Road Campus up to every 10 minutes and the cityB service runs to the JR Hospital up to every 20 minutes from St Clements Street, stop B. Please visit [www.oxfordbus.co.uk](http://www.oxfordbus.co.uk) for more information and to view the timetables of city4 and cityB services.



## Contact Us

Online [www.thames-travel.co.uk](http://www.thames-travel.co.uk)  
 Email [office@thames-travel.co.uk](mailto:office@thames-travel.co.uk)  
 Telephone 01865 785400

[/thamestravel](https://www.facebook.com/thamestravel) [@thames\\_travel](https://twitter.com/thames_travel)

Want to be part of the  
**Go-Ahead Group**

Information correct as 25th April 2019. ©2019  
 Subject to revision & Conditions of Carriage  
 Thames Travel (Wallingford) Limited.

connector

SCIENCE  
TRANSIT SHUTTLE

ST1

Oxford • Harwell Campus

ST2

Wytham • Oxford • JR Hospital

Open to all  
members of the public



IN PARTNERSHIP  
WITH  
**Thames Travel**

From 15th July 2019

## routeST1

### Oxford City Centre - Harwell Campus

Mondays to Friday, except Public Holidays

Bus Number	ST1																		
Oxford City Centre, Broad Street	0640	0705	0750	0755	0820	0845	0915	0940	1000	1030	1100	1130	1200	1230	1300	1330	1400	1480	1500
University Science Area, South Parks Road	0642	0707	0732	0757	0822	0847	0917	0942	1002	1032	1102	1132	1202	1232	1302	1332	1402	1482	1502
Ifley Road, Magdalen Road	0648	0713	0740	0805	0830	0855	0924	0949	1009	1039	1109	1139	1209	1239	1309	1339	1409	1489	1509
Redbridge Park & Ride	0652	0717	0746	0813	0838	0903	0929	0954	1014	1044	1114	1144	1214	1244	1314	1344	1414	1444	1515
Milton Heights Turn	0709	0734	0804	0831	0856	0919	0946	1010	1030	1100	1130	1200	1230	1300	1330	1400	1480	1500	1532
Harwell Campus, Bus Station	0717	0742	0815	0842	0907	0927	0953	1018	1038	1108	1138	1208	1238	1308	1338	1408	1488	1508	1540

Bus Number	ST1	ST1	ST1	ST1	ST1	ST1
Oxford City Centre, Broad Street	1530	1610	1645	1720	1810	1845
University Science Area, South Parks Road	1532	1612	1647	1722	1812	1847
Ifley Road, Magdalen Road	1540	1620	1700	1731	1820	1855
Redbridge Park & Ride	1547	1627	1707	1738	1827	1902
Milton Heights Turn	1605	1646	1726	1757	1845	1920
Harwell Campus, Bus Station	1614	1655	1735	1806	1854	1929

## routeST1

### Harwell Campus - Oxford City Centre

Mondays to Friday, except Public Holidays

Bus Number	ST1																		
Harwell Campus, Bus Station	0725	0750	0820	0845	0915	0946	1015	1045	1115	1145	1215	1246	1315	1345	1415	1445	1515	1546	1620
Milton Heights Turn	0734	0759	0829	0854	0923	0953	1023	1053	1123	1153	1223	1253	1323	1353	1423	1453	1523	1554	1630
Redbridge Park & Ride	0754	0819	0849	0913	0938	1008	1038	1108	1138	1208	1238	1308	1338	1408	1438	1508	1539	1612	1648
Ifley Road, Magdalen Road	0758	0823	0853	0917	0942	1012	1042	1112	1142	1212	1242	1312	1342	1412	1442	1512	1544	1618	1654
University Science Area, South Parks Road	0809	0834	0904	0928	0950	1019	1049	1119	1149	1219	1249	1319	1349	1419	1449	1519	1551	1626	1703
Oxford City Centre, Broad Street	0814	0839	0909	0933	0955	1024	1054	1124	1154	1224	1254	1324	1354	1424	1454	1524	1556	1632	1709

Bus Number	ST1						
Harwell Campus, Bus Station	1650	1710	1730	1750	1815	1845	1915
Milton Heights Turn	1700	1720	1739	1759	1824	1853	1923
Redbridge Park & Ride	1718	1738	1757	1817	1840	1908	1938
Ifley Road, Magdalen Road	1724	1744	1803	1822	1844	1912	1942
University Science Area, South Parks Road	1753	1753	1812	1831	1852	1920	1950
Oxford City Centre, Broad Street	1759	1759	1817	1836	1857	1925	1955



## routeST2

### JR Hospital - Oxford City Centre - Wytham

Mondays to Friday, except Public Holidays

Bus Number	ST2	ST2	ST2	ST2	ST2	ST2	ST2												
John Radcliffe Hospital, Stop B	0705	0800	0905	1005	1105	1205	1305	1405	1505	1605	1705	1805	1905						
Windmill Road, Nuffield Orthopaedic Centre, Stop N5	0712	0809	0913	1013	1113	1213	1313	1413	1514	1613	1713	1813	1915						
Old Road Campus, Lime Walk	0713	0810	0914	1014	1114	1214	1314	1414	1515	1614	1714	1814	1916						
Warford Lane, Warford Hospital	0716	0816	0919	1017	1117	1217	1317	1417	1519	1618	1719	1818	1919						
St Gemens Street, Stop C	0721	0821	0923	1021	1121	1221	1321	1421	1524	1623	1725	1824	1924						
University Science Area, South Parks Road	0727	0828	0929	1027	1127	1227	1327	1427	1530	1630	1732	1831	1930						
Oxford City Centre, Kable Road	0732	0833	0934	1032	1132	1232	1332	1432	1535	1635	1737	1836	1934						
Oxford City Centre, George Street, Stop A5	0735	0836	0937	1035	1135	1235	1335	1435	1538	1638	1740	1839	1937						
Oxford Rail Station, Friarswell Square, Stop R7	0738	0839	0940	1038	1138	1238	1338	1438	1541	1641	1743	1842	1940						
Botley Road, Saecourt Park & Ride	0743	0844	0945	1043	1143	1243	1343	1443	1546	1647	1751	1849							
Wytham Village, White Hart	0748	0850	0951	1049	1149	1249	1349	1449	1552	1654	1759	1854							
Wytham, J.K. Field Station	0752	0854	0955	1053	1153	1253	1353	1453	1556	1658	1803	1858							

## routeST2

### Wytham - Oxford City Centre - JR Hospital

Mondays to Friday, except Public Holidays

Bus Number	ST2	ST2	ST2	ST2	ST2	ST2	ST2												
Wytham, J.K. Field Station	0756	0900	1000	1100	1200	1300	1400	1500	1600	1705	1810	1905							
Wytham Village, White Hart	0757	0901	1001	1101	1201	1301	1401	1501	1601	1706	1811	1906							
Botley Road, Saecourt Park & Ride	0805	0910	1008	1108	1208	1308	1408	1508	1608	1713	1818	1913							
Oxford Rail Station, Friarswell Square, Stop R7	0713	0812	0915	1013	1113	1213	1313	1413	1513	1613	1718	1823	1918						
Oxford City Centre, Kable Road	0716	0815	0918	1016	1116	1216	1316	1416	1516	1616	1721	1826	1921						
University Science Area, South Parks Road	0720	0819	0922	1020	1120	1220	1320	1420	1520	1620	1725	1830	1925						
St Gemens Street, Stop B	0725	0825	0927	1025	1125	1225	1325	1425	1525	1625	1730	1835	1930						
Warford Lane, Warford Hospital	0731	0831	0933	1031	1131	1231	1331	1431	1531	1632	1736	1841	1936						
Old Road Campus, Lime Walk	0736	0836	0938	1036	1136	1236	1336	1436	1536	1638	1742	1847	1942						
Windmill Road, Nuffield Orthopaedic Centre, Stop N5	0738	0838	0940	1038	1138	1238	1338	1438	1538	1640	1744	1849	1942						
John Radcliffe Hospital, Stop B	0741	0842	0943	1041	1141	1241	1341	1441	1541	1644	1748	1852	1944						
John Radcliffe Hospital, Stop B	0750	0851	0952	1050	1150	1250	1350	1450	1550	1653	1757	1901	1952						





## **TOP TIPS – USING EMAIL**

- Always double check your recipients, attachments and forwarded text before pressing 'send'.
- Consider carefully about whether you need to reproduce a message in full when responding to it (i.e. in situations where you are forwarding information on). More guidance can be found here: <https://compliance.admin.ox.ac.uk/email-management>
- Turn off 'auto-complete' for email recipients. You can do this in Outlook by clicking File > Options > Mail. Under Send messages, clear the Use Auto-Complete List to suggest names when typing in the To, Cc, and Bcc lines check box.
- Consider using [a mailing list](#) if you need to email the same group regularly (can be more fool proof than remembering to 'Bcc'). For more information, visit <https://help.it.ox.ac.uk/email/maillists/sympa/intro>.

**Please note – grouping contacts within Outlook and using the group as the distribution list is not the same as a mailing list – it is still necessary to place the group in the Bcc field.**

- Password protect documents containing personal or other confidential data – and provide the password separately (using a different method to email). For further information, please see: <https://www.infosec.ox.ac.uk/stay-safe-on-email>.
- Ensure that passwords are robust and unintelligible (<https://www.infosec.ox.ac.uk/create-strong-passwords#tab-279871>)
- If sending multiple documents that require password protecting, consider an encryption tool such as 7-Zip to compress the files into a single encrypted attachment. It requires the recipient to have downloaded 7-zip and open the files within 7-zip before they can see the files included (this is particularly useful if information can be inferred from just the title of a file). For more information, see: <https://www.infosec.ox.ac.uk/stay-safe-on-email>
- Consider setting up a delay on sending emails in Outlook – this allows you time to modify or delete the message if you realise after pressing 'send' that the email was drafted incorrectly (for further information, see: <https://blogs.msdn.microsoft.com/edkatibah/2012/12/17/setting-up-a-delayed-sending-rule-for-email-in-microsoft-outlook/>).

Ensure that you are up to date with the latest data privacy and information security training module [www.infosec.ox.ac.uk/module](http://www.infosec.ox.ac.uk/module)