



Who We Are

Last updated Aug-17

RDM Strategic

Factsheet 1

Welcome to the RDM Strategic Team

The Head of Department, Professor Hugh Watkins, is supported by a small central management executive, which provides strategic oversight and co-ordinates major projects across the divisions and RDM-wide activities such as graduate studies, outreach, communications and Athena SWAN.

Mrs Lynn Clee, Head of Administration and Finance for RDM, is responsible for the effective management and administration of the department. She leads the RDM Admin Team, based in the West Wing of the John Radcliffe Hospital.

Administration team

For any general, HR and administration queries please contact Felicity Green (felicity.green@rdm.ox.ac.uk) in the first instance.

The finance team in the division of Cardiovascular Medicine are responsible for placing purchase orders, paying invoices and processing expense claims for the RDM Strategic team.

To place purchase orders or check on the status of an invoice or expense claim, please email your request to Lucy Lattimore at: cvm_orders@cardiov.ox.ac.uk.

Key people

Head of Department
Professor Hugh Watkins

PA /Executive Assistant–
Ms Tuula Itkonen

Head of Administration and Finance
Mrs Lynn Clee

Research Strategy Co-ordinator
Dr Ruth McCaffrey

Athena SWAN Co-Ordinator
Ms Charlotte Smith

Graduate Studies Administrator
Dr Bob Mahoney

Communications/Public Engagement Officer
Dr Emma O'Brien

Assistant Research Facilitator
Dr Serena Briant

Trainee Administrator
Ms Felicity Green