

Who We Are

Nuffield Division of Clinical Laboratory Sciences

Last updated November 17

Factsheet 1

Welcome to the Nuffield Division of Clinical Laboratory Sciences

The Nuffield Division of Clinical Laboratory Sciences is located in the John Radcliffe Hospital and the Weatherall Institute of Molecular Medicine (WIMM). Administration for staff based in the JR Hospital is provided by the team below. NDCLS staff based in the WIMM are administered by the WIMM administration team.

Visitors to JR-based groups are advised to come to the NDCLS Administration (Level 4 Academic Block, via the Main Hospital Entrance) in the first instance.

Administration team

Generic e-mail admin@ndcls.ox.ac.uk

Senior administrator

Mark Evans mark.evans@ndcls.ox.ac.uk (2)20355

Finance

Generic e-mails finance@ndcls.ox.ac.uk

h4billing@ndcls.ox.ac.uk

Felicity Green felicity.green@rdm.ox.ac.uk (2)20481

Julie Sladen julie.sladen@ndcls.ox.ac.uk (2)21693

Michelle Gould michelle.gould@ndcls.ox.ac.uk (2)20482

HR

Generic e-mail hr@ndcls.ox.ac.uk

Michaella Smart michaella.smart@ndcls.ox.ac.uk (2)20078

Helen Oldham helen.oldham@ndcls.ox.ac.uk (2)20551

Health & Safety and Facilities

Andrew Graham andrew.graham@ndcls.ox.ac.uk (2)20550

Key people

Head of NDCLS

Professor Alison Banham
PA: Jo Lavender

Lead Administrator

Dr Mark Evans

NDCLS PIs

Prof Alison Banham
Prof Jacqueline Boulwood
Prof Deborah Gill
Associate Prof Steve Hyde
Dr Xu Yu Jin
Prof David Kerr
Prof Francesco Pezzella
Prof Dave Roberts
Prof Suzanne Watt

Clinical Tutor

Dr Deborah Hay

Academic Clinical Lecturers

Dr Andrew Brent
Dr Jennifer Brown
Dr Richard Colling
Dr Hanif Esmail
Dr Noemi Roy

Head of Radcliffe
Department of Medicine
Prof Hugh Watkins

Clinical Laboratory Medicine Course

NDCLS runs the Laboratory Medicine Course which is delivered in a 9 week block to 160+ Oxford medical students in year 4 of the BM, BCh programme.

The teaching is delivered through structured sessions including lectures, small group teaching, large group practical classes as well as autopsy and other demonstrations. At the end of the course there is an examination which is the first part of the staged assessment for BM part 2. In the 2015 National Student Survey for Medicine, the course was rated the highest in the UK for the 8th consecutive year.

Clinical Tutor & Course Director

Dr Deborah Hay *deborah.hay@ndcls.ox.ac.uk*

Course Administrator

Felicity Bennett *felicity.bennett@ndcls.ox.ac.uk* (2)20552

Admin Assistance

Stacey Da Silva *stacey.dasilva@ndcls.ox.ac.uk* (2)20555

The title of Honorary Senior Clinical Lecturer (HSCL) is conferred to NHS senior consultants for their contribution to University departments' education activities. Below is the list of HSCL affiliated to NDCLS:

HSCL	Speciality
Dr Bridget Atkins	Microbiology and Infectious Diseases
Dr Wale Ateyobi	Haematology
Dr Sylvia Benjamin	Haematology
Dr Lisa Browning	Pathology
Dr Lise Estcourt	Haematology
Dr Nish Guha	Clinical Biochemistry
Dr Chris Hatton	Haematology
Prof Jonathan Kay	Clinical Biochemistry
Dr Usha Kini	Clinical Genetics
Dr Tim Littlewood	Pathology
Dr Siraj Misbah	Clinical Immunology
Dr Rachel Pawson	Haematology
Prof Ian Roberts	Pathology
Dr Derek Roskell	Pathology
Dr Yoannis Roxanis	Pathology
Dr Susan Shapiro	Haematology
Dr Brian Shine	Pathology
Dr Simon Stanworth	Pathology
Dr Lai Mun Wang	Pathology

For more information contact

Nuffield Division of Clinical Laboratory Sciences , Radcliffe Department of Medicine

University of Oxford, John Radcliffe Hospital

Address: Level 4 Academic Block, Headington OX3 9DU

Tel: 01865 220 355 fax: 01865 228 980

Responsibilities

Accounts Payable	Michelle Gould
Expense Claims	Julie Sladen
Funding Opportunities	Mark Evans / Felicity Green
General Ledger Account Management	Mark Evans / Felicity Green
Grant Applications	Mark Evans / Felicity Green
HR Management (NDCLS JR)	Michaela Smart, Helen Oldham
Invoice Processing	Michelle Gould
IT (JR)	MSD IT (extension 21323)
IT (WIMM)	Lynn Munro / Matt Brechin / Martin Comina
Facilities Management (NDCLS JR)	Andrew Graham
Facilities Management (WIMM)	Malcolm Shepherd
Petty Cash	Michelle Gould
Post Award Research Management	Julie Sladen / Felicity Green
Purchase Orders (NDCLS JR)	Michelle Gould
Purchase Orders (WIMM)	Tim Quantick
Recharges	Michelle Gould
Research Contracts	Mark Evans / Felicity Green
Student Payments	Julie Sladen / Felicity Green
Supplier Queries	Michelle Gould
Travel Insurance Claims	Julie Sladen

Directions to the JR site administration office

The NDCLS administration team is situated on Level 4 of the Academic Block, within the John Radcliffe Hospital site. On arrival at the John Radcliffe Hospital (main entrance), go to the central lifts and take a lift to Level 3. Follow the sign towards the George Pickering Centre, continue along the Academic Street, level 3. When you see the Cairns library, open the door on your right (NDCLS should be signed), and go up one flight of stairs (level 4) where NDCLS main offices and labs are located. Administration is found at the end of the corridor (left for finance and senior administration, right for personnel).



For more information contact

Nuffield Division of Clinical Laboratory Sciences, Radcliffe Department of Medicine

University of Oxford, John Radcliffe Hospital

Address: Level 4 Academic Block, Headington OX3 9DU

Tel: 01865 220 355 fax: 01865 228 980