



FOR UNIVERSITY STAFF

ISSUE NO 97 – WEEK COMMENCING 17 July 17

SEMINARS

WEDNESDAY SEMINAR

There is no Wednesday Seminar this week.

FRIDAY SEMINAR

There is no Friday Seminar this week.

MEDICAL GRAND ROUNDS

There is no Medical Grand Rounds this week

FUNDING SUCCESS



Professor Fredrik Karpe has received a Proposal Development Travel grant from the Medical Research Council for his project The PRIMORDIAL Study

FINANCIAL YEAR END



Just to remind you that purchasing will close down this **Friday 21st July until Wednesday 2nd August** so please make sure you place orders in advance to ensure you have everything you need to cover this close down period. We will not be able to process orders during this period except under very, very exceptional circumstances – which DOES NOT include you having forgotten to order something.



It's Pippin Doughnuts time again. They will be delivered on Thursday 27th July and the flavours this month are as follows:

Mixed berry jam

Vanilla custard

Cinnamon and brown sugar

Chocolate

Lemon and pistachio (ring doughnut)

Cappuccino

Passion fruit curd

Strawberry and Cream

Gooseberry jam

The price is £1.10 per doughnut. If you/your group want to put in an order can you please provide Karen Parish with the details by close of play Monday 24th of July along with the relevant money. Admin will take delivery of the doughnuts on the day.

FREE FAMILY PASS TO COUNTRYFILE LIVE AT BLENHEIM PALACE

We have a family pass to give away for the second [BBC Countryfile Live](#) event at Blenheim Palace. The pass allows two adults and two children free entry for one day of the event – a prize worth £90 in total.

Countryfile, hosted at Blenheim Palace from Thursday 3 August until Sunday 6 August, will include arena shows, talks and performances, live music, hands on activities, livestock shows and hundreds of exhibitors' stalls and, of course, the stars of the TV show.

To enter the prize draw to win the tickets, simply email internal.communications@admin.ox.ac.uk by noon on Friday 21 July with the answer to the following question written in the email header:

Blenheim Palace doubled as Palazzo Cadenza in Rome in which James Bond film?

VACANCIES IN THE DEPARTMENT



RESEARCH FACILITATOR, OXFORD METABOLIC HEALTH 129577

GRADE 8: £39,324 - £46,924 PER ANNUM

We are seeking a Research Facilitator to support the coordination and promotion of metabolic research across the University of Oxford, as part of Oxford Metabolic Health (OMH). OMH brings together researchers from multiple University departments to enable strategic integration of research activities in metabolism, diabetes and obesity. The post will be based in OCDEM.

The post holder will have provide critical administrative and scientific support for OMH. Responsibilities will be varied and range from strategic input into research direction, liaison with the internal and external scientific community, support for recruitment efforts and funding applications, coordination of meetings and workshops, and development of a website.

The post holder should have a thorough understanding of the full cycle of research funding, and experience of project management in academic and/or industrial settings. Experience of metabolic research would be beneficial but is not essential. Candidates should have extremely strong communication and organisational skills. Candidates should also be educated to degree level.

The position is full time 37.5 hours per week. However, part time work at a minimum of 0.60 FTE would be considered. This post is funded for 2.5 years by the John Fell Fund. Appointment of suitable candidates at grade 7 (£31,076-£38,183) may be possible with some amendment to the job specifications.

Only applications received before midday on 26 July 2017 can be considered. Interviews are scheduled for 16 August 2017.

Please quote 129577 on all correspondence. You will be required to upload a CV and supporting statement as part of your online application.

To apply for this post please visit:

https://www.recruit.ox.ac.uk/pls/hrsliverecruit/erq_jobspec_details_form.jobspec?p_id=129577

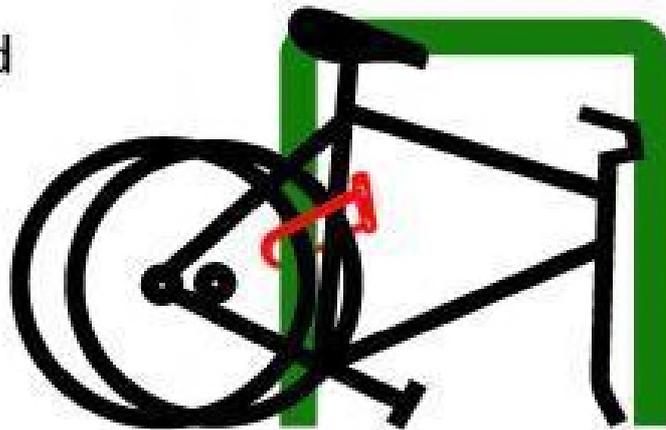
PROTECT YOURSELF FROM BIKE THEFT!

HOW TO LOCK YOUR BIKE

Good



Good



DO NOT USE A CABLE LOCK ONLY!!!



Summer Crime Reduction Tips

Going away this summer - Before you go away think!!!

Before you go away, even if it's just for the weekend check that you've tried to make your home and belongings safe and secure.

Don't advertise on social media sites that you are going away.

Don't leave your curtains closed in the daytime this highlights that you are not at home.

Don't leave uncollected mail lying around. Ask your neighbour to keep it safe for you until you are home.

Do use automatic timer switches to turn your lights on at set times, these can be obtained from any DIY store

Do make sure your home looks occupied. Make sure your plants are kept watered and cut your lawn before leaving.

Do ask a trusted neighbour or friend to look after your property. Any spare keys should not have the name and address of the property advertised.

Do consider leaving important documents and valuable items with other family members or even the bank.

Do consider leaving pedal cycles in the house rather than the garage/shed.

Do **double check** that all locks are secure before you leave.