

FOR UNIVERSITY STAFF

ISSUE NO 94 – WEEK COMMENCING 26 JUNE 17

SEMINARS

WEDNESDAY SEMINAR

There is no Wednesday Seminar this week

FRIDAY SEMINAR

This week's Friday seminars organised by the OCDEM Senior Academic Faculty will be talks by Ms Shahana Sengupta on "**Determining molecular mechanisms at type 2 diabetes association signals**" and Dr Jon Hazlehurst on "**Experimental models of obstructive sleep apnoea**"

The talk will begin promptly at 1pm in the Robert Turner Lecture Theatre and sandwiches for those attending will be available from 12:45

MEDICAL GRAND ROUNDS

There is no Medical Grand Rounds this week



It's Pippin Doughnuts time again. They will be delivered on Thursday and the flavours this month are as follows:

- Mixed berry jam
- Vanilla custard
- Chocolate
- Cinnamon and brown sugar
- Passion fruit curd
- Strawberries and cream
- Butterscotch and hazelnut
- Lime and coconut
- Gooseberry jam

The price is £1.10 per doughnut. If you/your group wants to put in an order can you please provide Karen Parish with the details by close of play today (Monday) along with the relevant money. Admin will take delivery of the doughnuts on the day.

VACANCIES IN THE DEPARTMENT



PERSONAL ASSISTANT TO PROFESSOR MCCARTHY AND PROFESSOR GLOYN 129480

Grade 4: £21,220 - £24,565 p.a.

A highly motivated and extremely well organised PA is required to provide administrative support to join the Oxford Centre for Diabetes and Endocrinology (OCDEM) department based at the Churchill Hospital. The PA will support Professor Mark McCarthy and Professor Anna Gloyn's research groups in OCDEM. The successful applicant will be an integral component of the internationally renowned teams and play an important role in the smooth running of day to day operations for the group. This position offers a very varied workload including diary management, organisation of travel and meetings, interaction with national and international collaborators, responsibility for co-ordinating and documenting the submission of research articles for publication and administrative support for research grant applications.

The successful applicant will have experience of diary management. Candidates should demonstrate an ability to communicate effectively with others and have excellent knowledge and experience of Microsoft Office applications. It is essential that the post holder is able to work independently, take the initiative, and have a flexible approach.

The post is full time and funded for three years in the first instance. Please quote 129480 in all correspondence. The closing date for this post is midday on 29 June 2017.

Interviews are scheduled for the afternoon of 19 July 2017.

Applications for this vacancy are to be made online. To apply click on the link:

https://www.recruit.ox.ac.uk/pls/hrsliverecruit/erq_jobspec_details_form.jobspec?p_id=129480



CLINICAL TRIAL MANAGER 129169

Grade 7: £31,076 - £38,183 p.a.

The Diabetes Trials Unit (DTU) forms a key part of the Oxford Centre for Diabetes, Endocrinology and Metabolism within the Radcliffe Department of Medicine. The Unit designs, runs and analyses early-phase translational research studies, as well as large-scale multinational clinical outcome trials.

The DTU is looking to expand its Trial Management capabilities with an exciting opportunity for an individual wanting to develop their existing knowledge of clinical trials. Working primarily on early phase, academically led trials run by the Unit's Translational Research Group (TRG) you will provide crucial support to the TRG Project Manager. You will be responsible for; preparing regulatory and ethical submission documents, for planning and co-ordinating your assigned trial(s) throughout their life cycle to ensure successful delivery and to closely monitor progress against key performance indicators. Candidates must have proven clinical trial management experience and excellent organisation and communication skills. They will have experience of working collaboratively and be able to work independently and think analytically. The postholder will also hold a degree.

This is a full-time post, fixed-term for 2 years the first instance. Requests for an informal discussion should be sent to joanne.milton@dtu.ox.ac.uk

Please quote vacancy number 129169 in all correspondence.

Only applications received before 12.00 midday on 28 June 2017 can be considered. Interviews are scheduled for the afternoon of Wednesday 19 July 2017.

To apply for this post click on the link

https://www.recruit.ox.ac.uk/pls/hrsliverecruit/erq_jobspec_details_form.jobspec?p_id=129169



POST-DOCTORAL RESEARCH ASSISTANT IN FUNCTIONAL GENOMICS 129667

Grade 7: £31,076-£38,183 per annum

We are seeking an enthusiastic post-doctoral research assistant in Functional Genomics to work within a vibrant research team headed by Professor R Thakker, FRS at the Oxford Centre for Diabetes Endocrinology and Metabolism (OCDEM), at the University of Oxford Churchill Hospital site.

The successful applicant will join an interdisciplinary team from the Thakker laboratory investigating the mechanisms of G-protein coupled receptor (GPCR) signalling that involve the calcium-sensing receptor, and their etiology in human disorders of calcium and glucose metabolism.

The post holder will have responsibility for designing and implementing projects to define the molecular mechanisms for calcium-sensing receptor, a GPCR, dysfunction using a range of human, *in vitro* and *in vivo* preclinical models.

Candidates should have a PhD in molecular biology, human genetics, biochemistry or a closely related field or be close to obtaining one. Relevant laboratory experience in genetics, mammalian cell culture, complex molecular cloning, transfection of mammalian cells, siRNA knockdown & over-expression in mammalian cell lines is essential for this post. Experience studying pre-clinical models would be an advantage.

The position is full time, fixed term for three years in the first instance and funded by the Wellcome Trust.

Interviews will be held on 17th July 2017.

To apply for this role and for further details, including a job description and person specification, please click on the link below:

https://www.recruit.ox.ac.uk/pls/hrsliverecruit/erq_jobspec_details_form.jobspec?p_id=129667

Only applications received before midday on **3 July 2017** can be considered.

Please quote ref. 129667 on all correspondence. You will be required to upload a CV and supporting statement as part of your online application.

FINANCIAL YEAR END



The 2016/2017 Financial Year End is rapidly approaching so I would like to point out the deadlines that must be adhered to in order to meet the dates set by the University Financial Controller.

Week commencing 10th July 2017

Any **expense claims and payment requests** must be with Nicola Allinson by **close of business Thursday 6th July**.

Any **petty cash claims** must be with Nicola Allinson by **noon Friday 14th July**.

Any **foreign currency cheques/cash** that need to be banked must be with Karen Parish by **close of business Friday 14th July**.

Week commencing 24th July 2017

All **sterling cheques/cash** that need to be banked must be with Karen Parish by **close of business Tuesday 25th July**.

All **sales invoice requests** for services etc. that have taken place this year must be with Karen Parish by **close of business Thursday 27th July**.

Most importantly, **purchasing will shut down from Friday 21st July until Wednesday 2nd August** so please make sure you place orders in advance to ensure you have everything you need to cover this close down period. We will not be able to process orders during this period except under very, very exceptional circumstances – which DOES NOT include you having forgotten to order something.

You are reminded to sign and date (in ink!!) delivery/goods received notes on receipt of goods and to get them to the Finance Section as soon as possible – preferably on the same day the goods are received.

If you have any queries on the above or about Year End in general please do not hesitate to contact me.

Den Carter
Finance/Facilities Officer




Malaria Challenge Study

Are you aged 18-45, in good health, and never had malaria? If so, you may be eligible to take part in our malaria challenge study assessing the safety and efficacy of a new malaria vaccine.

Participants are compensated up to £2325 for time, inconvenience and travel over the study period of up to 7 months.

 www.trialspar.com/trials/vac067

 vaccinetrials@ndm.ox.ac.uk

 01865 611424



Oxford Biomedical Research Centre
Enabling translational research through partnership

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Health Research

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Neurobiology of Obesity Symposium (NOS)

The Neurobiology of Obesity Symposium (NOS) will bring together basic and clinical scientists from academia and the pharmaceutical industry studying neuronal control of appetite, metabolism and body weight or related complementary fields (such as gut hormones, addiction/reward, cellular stress, and inflammation) to share novel and relevant insights related to obesity and metabolic syndrome. During this three day conference held at Ardoe House in Aberdeen, Scotland, meeting participants will discuss the latest ground-breaking research in this field along with future directions and perspectives that are relevant for both basic science and clinical research.

Registration - <https://www.abdn.ac.uk/events/nos-aberdeen/>

Sponsored by:



The Rowett Institute



Ardoe House,
Aberdeen, Scotland
16 - 18th August 2017

Neurobiology of Obesity Symposium Early-career Researchers (NOS^{ER})

NOS^{ER} brings together early-career researchers for a one day symposium to exchange knowledge on research related to metabolic health and disease. NOS^{ER} is a satellite event for the Neurobiology of Obesity Symposium (NOS) held in Ardoe House, Aberdeen from the 16th-18th August

Keynote speaker: Prof. Suzanne Dickson, Gothenberg University

www.eventbrite.com/e/neurobiology-of-obesity-symposium-early-career-researchers-noser-tickets-35144678680

For oral and poster presentation, please submit an abstract to:
teodora.georgescu@abdn.ac.uk

Registration Free! Includes wine & light bites networking evening!

Sponsored by:



**Rowett Institute
University of Aberdeen
15th August 2017**

REMINDER GARDEN OPEN IN AID OF SOBELL HOUSE HOSPICE

SUNDAY 2nd July 2017

Following on from last year's successful Garden Open Mummy Mullins of the OCDEM "A Team" is opening her garden up to the public on Sunday 2nd July 2017 from 1:30 pm to 4.30 pm.



Come along to 11 Oxford Road, Horspath to enjoy this fabulous garden, afternoon tea and cake, ice-creams and tombola. All proceeds raised will go to Sobell House Hospice.

