



FOR UNIVERSITY STAFF

ISSUE NO 92 – WEEK COMMENCING 12 JUNE 17

SEMINARS

WEDNESDAY SEMINAR

There is no Wednesday Seminar this week

FRIDAY SEMINAR

This week's Friday seminar organised by the OCDEM Senior Academic Faculty will be a talk by Professor Anna Gloyn and Professor Jeremy Tomlinson on BRC3: An Introduction To The New Diabetes & Metabolism Theme

The talk will begin promptly at 1pm in the Robert Turner Lecture Theatre and sandwiches for those attending will be available from 12:45

MEDICAL GRAND ROUNDS

Thursday 15 June from 13:00 to 14:00

John Radcliffe Hospital, Lecture Theatre 1



Neurology – “Mitochondrial Parkinsonism: A case study in the era of Personalised Neurology– Dr George Tofaris

Palliative Care: -

Chair: Prof Chris O’Callaghan

VACANCIES IN THE DEPARTMENT



DIABETES & METABOLISM BRC LAB MANAGER (129048)

Grade 7: £31,076 - £38,183 p.a.

This post is a re-advertisement previous applicants need not apply.

An exciting opportunity has arisen for a Diabetes & Metabolism Theme Lab Manager within the NIHR Oxford Biomedical Research Centre (BRC) Diabetes and Metabolism Theme, led by Professor Anna Gloyn in the Oxford Centre for Diabetes, Endocrinology and Metabolism (OCDEM).

The Diabetes & Metabolism Theme oversees a complex portfolio of translational diabetes and metabolism research programmes which are underpinned by core BRC funded infrastructure. BRC funded core laboratory personnel support bio-sample and tissue analysis, human islet isolation and processing for translational science across the theme. The research theme consists of four subthemes: Translational Physiology, Therapeutics & Medical Innovation, Translational Islet & Metabolic Tissue Biology, Pancreas & Islet-Cell Transplantation & Service Innovation & Evaluation.

The successful applicant will provide effective management of core laboratory work to support the Theme, including financial and technical advice. You will convene and chair meetings for the OCDEM Laboratory Managers, and manage shared laboratory facilities within OCDEM. You will also take on the role of Safety Officer within OCDEM.

Candidates should hold a degree in biochemistry and have relevant laboratory experience. In-depth knowledge of laboratory health and safety regulations will also be required. Some flexibility with respect to working hours will be needed, including occasional responsibility for out-of-hours work.

The position is fixed term for three years in the first instance and funded by the NIHR Oxford BRC

To apply for this role and for further details, including a job description and person specification, please click on the link below:

https://www.recruit.ox.ac.uk/pls/hrsliverecruit/erq_jobspec_details_form.jobspec?p_id=129048

Only applications received before midday on **19 June 2017** can be considered. Interviews are scheduled for the afternoon of 3 July 2017.

Please quote ref. 129048 on all correspondence. You will be required to upload a CV and supporting statement as part of your online application.



CLINICAL TRIAL MANAGER 129169

Grade 7: £31,076 - £38,183 p.a.

The Diabetes Trials Unit (DTU) forms a key part of the Oxford Centre for Diabetes, Endocrinology and Metabolism within the Radcliffe Department of Medicine. The Unit designs, runs and analyses early-phase translational research studies, as well as large-scale multinational clinical outcome trials.

The DTU is looking to expand its Trial Management capabilities with an exciting opportunity for an individual wanting to develop their existing knowledge of clinical trials. Working primarily on early phase, academically led trials run by the Unit's Translational Research Group (TRG) you will provide crucial support to the TRG Project Manager. You will be responsible for; preparing regulatory and ethical submission documents, for planning and co-ordinating your assigned trial(s) throughout their life cycle to ensure successful delivery and to closely monitor progress against key performance indicators. Candidates must have proven clinical trial management experience and excellent organisation and communication skills. They will have experience of working collaboratively and be able to work independently and think analytically. The postholder will also hold a degree.

This is a full-time post, fixed-term for 2 years the first instance. Requests for an informal discussion should be sent to joanne.milton@dtu.ox.ac.uk

Please quote vacancy number 129169 in all correspondence.

Only applications received before 12.00 midday on 28 June 2017 can be considered. Interviews are scheduled for the afternoon of Wednesday 19 July 2017.

To apply for this post click on the link

https://www.recruit.ox.ac.uk/pls/hrsliverecruit/erq_jobspec_details_form.jobspec?p_id=129169



HEAD OF CLINICAL RESEARCH 128973

Grade 10: £52,793 - £61,179 p.a.

THIS IS A READVERTISEMENT PREVIOUS APPLICANTS NEED NOT APPLY.

An exciting opportunity as Head of Clinical Research is available in the research group Diabetes Trial Unit (DTU) part of the Oxford Centre for Diabetes, Endocrinology and Metabolism (OCDEM), an internationally recognised Academic Research Organisation. The DTU forms a key part of OCDEM within the Radcliffe Department of Medicine. Reporting to the Diabetes Trials Unit (DTU) Deputy Director, the postholder will apply best practice trial management methodologies to drive and oversee the development and successful execution of world-class clinical trials, and to play a major role in the expansion and strategic development of the Unit.

DTU, a fully registered UKCRC Clinical Trials Unit, is one of only a handful of AROs worldwide that specialises in designing and performing cardiovascular outcome mega trials. Currently we are undertaking four such trials in 40 countries, with a dedicated regional coordinating centre in Beijing, China. The DTU also has a rapidly expanding translational research group that designs and runs early phase trials of potential new therapeutic agents and devices.

We are seeking to appoint a highly skilled, dynamic and self-motivated individual, with a proven track record of initiating, managing and delivering large-scale clinical trials. The successful candidate will demonstrate strong decision-making skills and be able to lead, motivate and manage the performance of a multidisciplinary team. They will be educated to postgraduate level, or hold equivalent experience. They will have a comprehensive and thorough understanding of clinical trial methodology, as well as the international regulatory environment. The postholder will be required to represent the unit at the highest levels, both nationally and internationally, and must therefore possess excellent interpersonal and communications skills. They will be innovative, analytical, and display sound judgement under pressure. Responsibilities include efficient management of trial operations, and day-to-day management of clinical and non-clinical staff.

The department would consider under filling this post should a suitable candidate apply (Grade 9: £45,562 - £52,793 p.a.). In this event we would agree and implement with an appropriate training and development plan.

This is a full-time, fixed-term appointment for 2 years in the first instance.

Please quote Reference 128973 in all correspondence.

The deadline for applications is 12.00 midday on Thursday 15 June 2017. Interviews will be held on 4 and 6 July 2017.

To apply for this role please visit

https://www.recruit.ox.ac.uk/pls/hrisliverecruit/erq_jobspec_details_form.jobspec?p_id=128973



RESEARCH ASSISTANT IN FUNCTIONAL GENOMICS (2 POSTS) 129353

Grade 6: £27,629-£32,958 per annum

We are seeking two enthusiastic research assistants in Functional Genomics to work within a vibrant research team headed by Professors Anna Gloyn and Mark McCarthy at the Oxford Centre for Diabetes Endocrinology and Metabolism (OCDEM) at the University of Oxford Churchill Hospital site.

The successful applicants will join an interdisciplinary team from the Gloyn and McCarthy laboratories trying to understand the mechanisms by which genetic variants alter risk for Type 2 Diabetes.

The postholders will have responsibility for both supporting and undertaking several key aspects of work within the lab including sample processing, DNA and RNA extraction from multiple human tissues and organisation of mammalian cell culture work performed within our laboratories. They will be responsible for managing their own time and resources within the context of their role, and the requirements and objectives associated with their position. The postholders will support the work of the group and postdocs within the team.

Candidates should have a degree in molecular biology, human genetics, biochemistry or a closely related field. Candidates should have relevant laboratory experience including extensive practical experience in the culture, maintenance, and manipulation of mammalian cells and previous experience with DNA and RNA extraction.

The positions are full-time, fixed-term for 2 years in the first instance and funded by the Wellcome Trust, Horizon 2020, MRC and the IMI.

Please quote ref. 129353 on all correspondence. You will be required to upload a CV and supporting statement as part of your online application.

Only applications received before 12.00 midday on 22 June 2017 can be considered.

To apply for this post please visit

https://www.recruit.ox.ac.uk/pls/hrsliverecruit/erg_jobspec_details_form.jobspec?p_id=129353



STATISTICIAN 129249

Grade 6: £27,629-£32,958 per annum

An exciting opportunity has arisen to appoint a new medical statistician to join the Diabetes Trials Unit (DTU) Statistics and Modelling group, part of the Oxford Centre for Diabetes, Endocrinology and Metabolism (OCDEM) on the Churchill Hospital campus, Oxford.

The DTU is a fully registered UKCRC Clinical Trials Unit and one of only a handful of academic research organisations worldwide that specialises in designing and performing both global clinical outcome mega-trials and early-phase translational trials of novel therapeutic opportunities and devices. This post represents an excellent development opportunity for the successful applicant who will be able to contribute to on-going and upcoming clinical studies under the guidance of senior statisticians.

Applicants should have a postgraduate degree in statistics or a related subject and have knowledge of statistical theory and methods, together with basic statistical computing and programming skills, e.g. programming in SAS, Stata or R. Some knowledge/experience of clinical trials would be an advantage, however training can be provided.

Applicants must be able to work independently as well as part of a team, be able to communicate complex concepts to non-statisticians, and have effective interpersonal skills.

The post is full-time and fixed-term for 1 year in the first instance.

Please quote 129249 in all correspondence.

For informal enquiries about the role please contact Ruth Coleman, Senior Research Statistician (ruth.coleman@dtu.ox.ac.uk tel: 01865 857253).

The deadline for applications is 12.00 midday on 22 June 17. Interviews will be held on the morning of 18 July 2017.

To apply for this post please click on the link

https://www.recruit.ox.ac.uk/pls/hrsliverecruit/erq_jobspec_details_form.jobspec?p_id=129249



JOBS IN IMPERIAL

Dear colleagues

We currently have a vacancy for a post-doctoral fellow and two fully funded PhD studentships in my group at Imperial in case you may be aware of suitable candidates.

POST-DOC:

https://www4.ad.ic.ac.uk/OA_HTML/OA.jsp?page=/oracle/apps/irc/candidateSelfService/webui/VisVacDispPG&OAFP=IRC_EXT_SITE_VISITOR_APPL&OASF=IRC_VIS_VAC_DISPLAY&akRegionApplicationId=821&transactionid=1138602866&retainAM=Y&addBreadCrumb=RP&p_svid=51805&p_spid=1832521&oapc=14&oas=V1O5VSw_hcyJliR2_Dm0ww

PHD STUDENTSHIPS:

<https://www.findaphd.com/search/ProjectDetails.aspx?PJID=86918&LID=885>

Kind regards

Guy

Guy A. Rutter PhD

Wellcome Trust Advanced Investigator

Professor and Head of Section of Cell Biology and Functional Genomics

OCDEM HEALTH AND SAFETY INDUCTION COURSE



All new visitors/staff in the department **MUST** attend a Health and Safety Induction course run by Mrs Sandy Humphreys.

The June course will be held on Tuesday 13 June at 09:30 in the Small Seminar Room.

SAFETY



As most of you are aware I shall be retiring on 15th June; in the interim period before a new lab manager/safety officer is appointed I have listed some relevant information you might need:

The **contact details of the Divisional Safety Officers.**

They are there to help, but please do not bother them with petty things that you should already be aware of. Please use email as the first contact unless it is urgent.

<https://www.medsci.ox.ac.uk/support-services/teams/safety>

Julie Hamilton, julie.hamilton@medsci.ox.ac.uk telephone 01865 289203, mobile 07771 526963

Eleanor Booth-Davey, eleanor.booth-davey@medsci.ox.ac.uk 01865 289479

Graham Ross, graham.ross@medsci.ox.ac.uk telephone 01865 222789/289543, mobile: 07748963145

Julie and Eleanor are based on the Old Road Campus, Graham is at the John Radcliffe.

Contact details for the University safety Office can be found on their website:

<http://www.admin.ox.ac.uk/safety/>

Accident and incident forms:

Please fill these in as usual, but instead of bringing them to me get your supervisor to sign them and post the top white copy to the Safety Office, the address is on their website. This has to be done urgently if the accident is reportable to RIDDOR (eg a broken bone, or absence from work for 7 days or longer, including weekends); if you suspect this might be the case scan the white form and email to the Safety Office in addition to posting it. The yellow copy is taken to Lynne and Charlotte's office for filing.

HS1 forms:

All new laboratory staff and students have to fill in an HS1 form for Occupational Health as soon as possible after joining the department. The COSHH Health Surveillance Registration Form (HS1) can be found at: <http://www.admin.ox.ac.uk/uohs/forms/>

Fill the form in completely (including ticking the COSHH assessment box); ask your supervisor how to complete the form. Scan the form and email it to Julie Hamilton. Make a note on the original that you have done this and give the original to Charlotte for filing in your personnel file.

And as a leaving shot: be safe and don't forget to wear your safety spectacles!

Sandy

TRAINING



Are you planning to write up over the summer? Or thinking about getting your research reading underway? Referencing tools like EndNote can really make a difference. At the end of this term there are two opportunities to learn to use EndNote effectively.

[Referencing: EndNote - Quick start](#)

Learn to download references from online databases and organise them in a library. Discover how EndNote and Word work together to save you time: you can cite items from your library, then EndNote automatically manages the layout and appearance of your citations and bibliography. No previous knowledge of EndNote is assumed.

The course objectives are to:

- Set up a library for your references, and keep it well organised
- Have a range of strategies for connecting to online libraries and collecting references and papers
- Cite references in a document and create a bibliography
- Understand the way that citations, footnotes and bibliographies are formatted

A computer and software are provided, however you can bring your own device which must have the correct software (EndNote X8) already installed

The course dates are:

Date: 12/06/2017 09:15 - 11:15

Staff £20/ Students £10

[Book and pay](#)

Date 22/06/2017 09:15 - 11:15

Staff £20/ Students £10

[Book and pay](#)

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Staff £20/ Students £10

[Book and pay](#)

CYCLING MATTERS



1) Oxford Bike week

To celebrate Oxford Bike Week (10-18 June) <http://www.oxfordbikeweek.co.uk/>, the University's Sustainability Team is inviting staff cycling to work a free breakfast (egg or bacon or sausage bap with a cup of regular tea or coffee) at the following University locations:

14 June (08.00 to 10.00) - University Offices café, Wellington Square;

16 June (08.30 to 10.00) - Old Road Campus, Roosevelt Drive, in the following cafés: Wellcome Trust Centre for Human Genetics, Richard Doll building, Big Data Institute.

2) Try an E-bike

Bike Zone is offering staff the opportunity to try their new range of E-bikes alongside normal bikes on 19 June between 11.00 and 14.00 outside the University Offices in Wellington Square (they'll be set up on the grass area on the north side of the square). Bike Zone say "Don't be shy, come along and take one for a spin, we challenge you not to smile when you ride an E-bike. All University staff are also eligible to receive a free Privilege card. The card gives you enhanced offers and discounts with savings up to 20% on accessories and repairs."

Kind regards,

Ed Wigzell

Diabetes management in pro cycling: Team Novo Nordisk



Team Novo Nordisk is a global all-diabetes sports team of cyclists, triathletes and runners, spearheaded by the world's first all-diabetes professional cycling team

**Meeting with Aaron Perry from Team Novo Nordisk,
the world's first all-diabetes professional cycling team.**

**Thursday 15 June 2017
The OCDEM, Churchill Hospital, Headington OX3 7LE
12.30-2.00pm**

**You are invited to a presentation and Q&A session, with
Aaron Perry, to hear their inspirational story, and how they
manage their diabetes while competing at the top of their sport.**

For more information or to RSVP, please contact:
rcme@novonordisk.com

Novo Nordisk is proud to sponsor Team Novo Nordisk, as part of our long-standing
Changing Diabetes® programme.

Find out more and follow the team at:

teamnovonordisk.com

 [facebook.com/TeamNovoNordisk](https://www.facebook.com/TeamNovoNordisk)

 [@teamnovonordisk](https://twitter.com/teamnovonordisk)

**changing
diabetes®**

1107 1041100/16, 16.2.2016 (revision: May 2017)

This meeting is fully sponsored by Novo Nordisk.





Carers Week 2017 12th – 18th June

**Whatever Work+Family means to you,
We're here to make it better.**

Tailor our services to work for you

- Access to backup care for you or a dependent adult in emergencies
- Advice on finding the right long term care arrangements
- Experts to talk to at the end of the phone
- Guides and resource signposts on a huge range of topics, from keeping your mind active as you get older, to making decisions about care
- Online events on everything from preparing to care, to helping your parents age positively

Find out more and register at
www.myfamilycare.co.uk/oxford



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Space



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*"Really convenient emergency childcare
— would definitely use again"*

Parent using Backup Childcare



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we're here to make it work better.**

Backup care for children or adults
School holiday solutions
Experts to talk to at the end of the phone
'Being a Dad' – support for fathers
A huge range of guides and resources
Online events on everything from education to caring



WORK + FAMILY
Space

Find out more and register at: myfamilycare.co.uk/oxford