



FOR UNIVERSITY STAFF

WEEK COMMENCING 24th October 2016

ISSUE NO 60

SEMINARS

WEDNESDAY SEMINAR

This week's Wednesday Seminar series will be hosted by Associate Professor Katharine Owen and the speaker is Professor Trish Greenhalgh of the Nuffield Department of Primary Care Health Sciences.



The title of her talk is "**What can narrative research teach us about epigenetics of diabetes**". The talk will begin promptly at 1pm in the Robert Turner Lecture Theatre, and sandwiches for those attending will be available from 12:45pm.

The OCDEM Wednesday Seminar Series is sponsored by an unrestricted educational grant from the Boehringer-Ingelheim and Eli Lilly alliance

FRIDAY SEMINAR

This week's Friday seminar organised by the OCDEM Senior Academic Faculty will be a talk by Dr Linford Briant on "**Why Model? Understanding and Critiquing Mathematical Models in Medical Research**"

The talk will begin promptly at 1pm in the Robert Turner Lecture Theatre and sandwiches for those attending will be available from 12:45

The OCDEM Friday Seminar Series is sponsored by an unrestricted educational grant from the Sanofi

MEDICAL GRAND ROUNDS

Thursday 27th October from 13:00 to 14:00

John Radcliffe Hospital, Lecture Theatre 1



Cardiothoracic Surgery: "The use of randomized clinical trials to distort best clinical practice" – Prof David Taggart

Acute Medicine Firm D: "A Thai Takeaway" – Dr Maheshi Ramasamy

Chair: Prof Chris Conlon

VACANCIES IN THE DEPARTMENT



ADMINISTRATIVE/FINANCE ASSISTANT

Grade 4: £ 20,989-£ 24,298 per annum

We are looking to appoint an Administrative/Finance Assistant to support the OCDEM administration team. Reporting to the Finance/Facilities Officer you will play a key role in the Finance Team, carrying out day-to-day administrative and finance related processes in a professional and efficient manner.

You will be responsible for general financial duties, including invoice processing, petty cash handling, expenses and payment requests, ensuring they are processed accurately and in line with University financial controls. The post holder will be required to deal with day-to-day Finance Office queries by email, phone and in person, excellent communication skills will therefore be required.

The successful candidate will have intermediate knowledge of Microsoft Office including Microsoft Excel as well as high level of attention to detail and numerical accuracy. You will be required to use your initiative and work with minimum supervision. Previous Oracle experience would be desirable.

This is a full time post and is fixed-term for three years in the first instance.

The closing date for applications is 12.00 noon on 3rd November 2016.

Interviews will be held on Monday 14th November 2016.

You will be required to upload a supporting statement and CV as part of your online application. To apply for this role and for further details, including a job description and person specification, please click on the link below:

https://www.recruit.ox.ac.uk/pls/hrsliverecruit/erq_jobspec_version_4.jobspec?p_id=125929

PERSONNEL MATTERS



Revision of University salary scales 2016: all non-clinical staff

The 2016 national cost of living increase for non-clinical staff has been approved for implementation. The uplift is a 1.1% increase on salaries with effect from 1 August 2016 save for the three lowest spine points of the University's salary and grading structure where larger increases of up to 2% apply.

The uplift will be implemented in the November 2016 payroll and backdated to 1 August 2016.

BREXIT - ADVICE FOR EU/EEA STAFF

As part of our efforts to support EU/EEA staff following the recent vote to leave the EU, the Staff Immigration Team held a number of information sessions in September and October. The sessions were presented by a specialist immigration lawyer, Phillip Turpin, who explained the current legal status of EU/EEA staff, what action to take if they wish to evidence this status, and the potential pros and cons of doing so.

The sessions were well received by those who attended them and a podcast of the sessions and a copy of the presentation will be posted on the University website shortly. You may wish to bring this to the attention of staff who were unable to attend a session.

Staff can also be added to a mailing list to receive updates from the University when announcements are made by the government that may affect staff. SIT will provide assistance to EU/EEA staff by answering immigration questions and providing some guidance on completing applications.

Please direct queries from EU/EEA staff to James Baker (or on ext 89908) or Tim Currie (or on ext 89903).

The University's [website](#) on Oxford and the EU Referendum is regularly updated and includes a transcript of the Vice Chancellor's recent Question Time session.

IT SERVICES ROADSHOWS

Want to know how to set up email on your phone or find out how you can connect to the internet in every University building?

IT Services are running two one-day roadshows to tell you about their services. The roadshows will be held on:

- Tuesday 8 November, Maths Institute, Radcliffe Observatory Quarter
- Tuesday 15 November, Manor Road Building, Manor Road

Drop in any time between 10am and 4pm to get help and advice with any IT issues and find out more about the range of services available to academics, staff and students. Plus you'll have the opportunity to enter a prize draw to win a Dell Vostro Notebook.

You can also find out more IT Services and the range of services they offer in their termly newsletter.

The [Michaelmas issue](#) is now out, including an introduction to the new service catalogue and an overview of Oxford Mosaic - a new Drupal-based web platform for the University.

TRAINING



CV and Cover Letter Skills for Research Staff

Date: Thursday 3rd November.

Time: 13.00 - 16.00.

Location: **Careers Service** This intensive workshop on producing effective CVs and Cover Letters is specifically for doctoral students and research staff, whether they are considering an academic or non-academic career or are undecided.

Using a mix of individual and informal small group exercises, we will

- understand and recognise the characteristics of effective CVs and cover letters
- critique the strengths and weaknesses of their own and colleagues' current CVs
- evaluate example cover letters in order to build their knowledge of different types and styles they may use

To reserve a place please go to [Career Connect](#)

Academic Application and Interview Skills for Research Staff and DPhils

Date: Monday 7th November.

Time: 9.00-12.30.

Location: **Careers Service**

Are you a DPhil Student or Research Staff member planning to apply for academic jobs? Do you want advice on how to prepare academic applications and to improve your interview skills? This workshop, designed specifically for University of Oxford researchers, is for you. This interactive course will equip you with the skills to maximise your chances of getting academic employment. Emphasis will be given to understanding the processes which universities use to select staff and the importance of tailoring CVs, applications, research and teaching statements accordingly. We will discuss and practice the skills required for effective performance at interview; preparation, self-presentation and how to deal with typical academic interview questions. The workshop will cover the skills required for academic applications only (for non-academic applications please see our other CV and Interview Skills workshops for RS and DPhils, which devote more attention to non-academic applications and transferable skills gained in research). Follow up one-to-one career discussions can additionally be used to review intended applications and to prepare for particular interviews. To reserve a place please go to [Career Connect](#)

Insight into Academia: Myths and Realities Panel

Date: Tuesday 8th November.

Time: 13.00 - 14.00.

Location: **Careers Service**

Are you considering an academic career? In this seminar we will hear from a small panel of early- to mid-career academics about their day-to-day roles, how they manage a work-life balance, and opportunities for progression. This is a chance to ask questions and generate discussion on many aspects of being an academic. **You do not need to book a place at this event but popular events may fill early so arrive in good time.**

ATHENA SWAN NEWS



BAKEOFF ROUND 2

The OCDEM Bakers were busy again last weekend preparing for the Biscuit Round of the OCDEM Bakeoff. There was a total of 11 entries ranging from Coins to Danish Balls to Dog Biscuits. The standard was again very high and Jane Cheeseman from the CRU was the joint winner with Rachel Mullins from Admin. Jane made Cardmon and Rose Biscuits whilst Rachel made Dodgers. Karen Parish from Admin was second. Ioannis Spiliotis who was the winner of the Cake Round was fourth.

A total of £109.44 was raised in this round for Sobell House.

Below are some pictures of our judges in action. We are not sure which biscuit Anne had just tasted in picture 2 or which one Leanne had tasted in picture 4!!!



A big thank you to our judges and especially Jeremy who was roped in at the last minute. Thanks also to Linford who has been the brains behind this event.

After 2 rounds the Top 5 positions are:

- 1st Place: Jane Cheeseman (147 points)
- 2nd Place: Ioannis (John) Spiliotis (139 points)
- 3rd Place: Rachel Mullins (138 points)
- 4th Place: Dennis Carter (100 points)
- 5th Place: Karen Parish (99 points)

The final round "Savoury" will be held in November.



CluedUP at OCDEM



On Thursday 20th October at 10.30 am 8 groups of 4-5 people set out from the Large Seminar Room to try and solve the crime of how Prof Fredrik Karpe, the Head of OCDEM had been murdered and who did it!



In a Cluedo style game, groups worked their way around OCDEM (all three stories of it) to learn the layout and solve the crime. Judging by the amount of chatter and laughter that went on, it would seem a fun time was had by all. Cakes (thank you for organising Lynne) at the end were enjoyed by all.



The answer to where, who and how are:



Kitchen



A big thank you to Chris and Julie for organising the event and Fredrik and Lynne for bringing a touch of reality to it!



OCDEM Health Champions T'ai Chi lessons OCTOBER 2016 £5.00 per class



Venue: Robert Turner Lecture Theatre

Thursdays 13.00-14.00

06/10/16 Middle

13/10/16 North End

20/10/16 North End

27/10/16 Middle

Please let us know if you are attending a class:
louise.dennis@ocdem.ox.ac.uk

Remember to register for the OCDEM
Family Christmas Event by Friday 11th
November by emailing
oracle@ocdem.ox.ac.uk



**OCDEM CHRISTMAS EVENT
SATURDAY 10TH DECEMBER**

**The
WIZARD
of
Z**

14:30 to 17:00
Mulled Wine, Mince Pies and Lot of Festive Cheer
*Follow the Yellow
Brick Road!*

Please let the OCDEM Oracle ORACLE@OCDEM.OX.AC.UK know if you intend
to come by Friday 11th November



THE VARSITY MATCH



SPECIAL OFFER FOR OXFORD COLLEGES AND FACULTY STAFF

BATTLE OF THE BLUES THE FIGHT THAT BEGAN IN 1872

Oxford Men's Blues remain undefeated since 2010 and are looking to bring the Varsity Match trophy home this December in a record-breaking seventh consecutive victory. The Women's Blues, impassioned with their desire for revenge, are aiming to claim back the trophy from Cambridge after last year's defeat. Come to Twickenham on **Thursday 8th December** to witness the battle.

WOMEN'S MATCH KO 11:30am
MEN'S MATCH KO 2:30pm

As a member of staff, you can get top end West Stand tickets for a reduced rate of £31. Alternatively you can sit in the North Stand student zone for the Earlybird rate of just £10. Earlybird tickets are only available until November 9th and will be £15 thereafter.

To book tickets, please email christina.haddad@thevarsitymatches.com or alternatively, fill out the booking form below and return to the address provided. Return coach transfers from Oxford are available for £15 per person and can be only be booked via email.

College/Faculty Staff Order Form

Name

Address

Postcode

E-mail address Mobile

Number of West Stand tickets Price **£31**

Number of student zone tickets Price **£10** (£15 after November 9th) Total £

Paid by BACS (Tick Box) Please state your name as a reference

Sort-code 20-17-19 | Account no: 03573710

I enclose a cheque payable to the Varsity Match Co Ltd (Tick Box)

Signed Name

Please send your order form to Christina Haddad, OUREFC, Jackdaw Lane, Iffley Road, OX4 1SR
For further information contact christina.haddad@thevarsitymatches.com

UNWANTED TOILETRIES



Once again we are collecting unwanted toiletries which will be bagged and labelled as donated by staff, then distributed to various charities in time for Christmas (i.e. homeless, women's refuge).

Imagine if every person in OCDEM donated one item, how amazing would that be.

Any donations you would like to make will be gratefully accepted, please bring them to the CRU
By October 26th

Many thanks
Jane Cheeseman

Oxford Research Staff Society



Dear all

We are pleased to announce a few more events coming up soon, further details are below.

Thursday 27th October: The regular monthly social will be back at the University Club, (Mansfield Road, Oxford). The curry buffet is available as well as some options from the daily menu. £6.95 for a selection of meat and vegetable curries, rice, naan and pickles, plus a soft drink.

If you wish to attend please email lorraine.mumtaz@dtu.ox.ac.uk by Wednesday 26th October so we can reserve table(s)

There is also Jazz at the Spin, (Jazz club above the Wheatsheaf pub) that evening as well, 8.30pm. If you wish to attend the Jazz please email Mark Doffman so he can put your name on the list for discounted entry. (£6 instead of £10). mark.doffman@music.ox.ac.uk

Monday 31st October - An OxRSS hallowe'en themed quiz night! Our quizzes have been very well attended in the past, and are very entertaining. This time it is to be held at the Butcher's Arms in Headington (5 Wilberforce Street OX3 7AN).

6.30pm onwards. £3.00 per person. Please email lorraine.mumtaz@dtu.ox.ac.uk to book your place. Individuals as well as teams are welcome as we can create teams on the night. Max team size of 5 people. Best wishes

The Events Team OxRSS committee