



FOR UNIVERSITY STAFF

WEEK COMMENCING 25th July 2016

ISSUE NO 47

MEDICAL GRAND ROUNDS

There is no Medical Grand Rounds This week

SEMINARS

Wednesday and Friday Seminars

There will be no seminars this week



Dr Samiul Mostafa has received funding from The Academy of Medical Sciences for his project “Determining the “sweet-spots” for cardiovascular risk factors in Type 2 Diabetes Mellitus”

You will have seen in the RDM Bulletin that Dr Reshma Ramracheya and Dr Quan Zhang both from the Rorsman Group have been awarded the title of University Research Lecturer. This title is given in recognition of substantial independent research achievement, along with contribution to the general academic life of the Medical Sciences Division and RDM. This is excellent news for the department



IMPORTANT FINANCIAL YEAR END DATEES

The 2015/2016 Financial Year End is rapidly approaching so I would like to point out the deadlines that must be adhered to in order to meet the dates set by the University Financial Controller.

Week commencing 25th July 2016

All **sterling cheques/cash** that need to be banked must be with Karen Parish by **close of business Tuesday 26th July**.

All **sales invoice requests** for services etc. that have taken place this year must be with Karen Parish by **close of business Thursday 28th July**.

Please ensure that all delivery notes for goods and services received up to 29th July are with the admin office by lunch time on Friday 29th July

CURRENT VACANCIES IN THE DEPARTMENT



RESEARCH TECHNICIAN

Grade 5: £24,298-£28,982 per annum

We are seeking an enthusiastic Research Technician to work within a vibrant research team headed by Associate Professor Leanne Hodson and Professor Fredrik Karpe. The successful applicant will join an interdisciplinary team in the Hodson and Karpe laboratories. The successful applicant will undertake a series of projects involving *in vivo* human physiology and *in vitro* cellular studies to investigate the effects of specific nutrients on whole-body, adipose tissue and liver fat metabolism, under the supervision of Associate Professor Leanne Hodson.

The post holder will be responsible for both supporting and undertaking several key aspects of analysis from human dietary intervention studies and *in vitro* cellular studies. Although full training will be given in a variety of assays, the person appointed will be expected to work independently on most tasks or in collaboration with the support of colleagues. Methods will include the preparation and analysis of samples for Gas Chromatography (GC) and GC-Mass Spectrometry to trace stable-isotopes into various lipid pools, ultracentrifugation of lipoproteins and the analysis of intermediate metabolites, lipids and hormones, gene and protein expression analysis *in vitro* cellular studies with human cells.

Previous experience of working in a research environment, good time management and communication skills are essential for that role. Applicants will have to be able to communicate clearly within multi-disciplinary team and have basic knowledge of human physiology and metabolism.

The position is fixed term for 18 months in the first instance and funded by The Biotechnology and Biological Sciences Research Council (**BBSRC**).

To apply for this role and for further details, including a job description and person specification, please click on the link below:

https://www.recruit.ox.ac.uk/pls/hrsliverecruit/erq_jobspec_version_4.jobspec?p_id=124346

Only applications received before midday **on Monday 25th July 2016** can be considered.

Please quote ref. **124346** on all correspondence. You will be required to upload a CV and supporting statement as part of your online application.

HEAD OF CLINICAL RESEARCH

Grade 10: Salary £52,219 - £60,513 with discretionary range to £66,109 per annum

An exciting opportunity as Head of Clinical Research is available in OCDEM an internationally recognised Academic Research Organisation. The DTU forms a key part of the Oxford Centre for Diabetes, Endocrinology & Metabolism within the Radcliffe Department of Medicine. Reporting to the Diabetes Trials Unit (DTU) Deputy Director, the post holder will apply best practice trial management methodologies to drive and oversee the development and successful execution of world-class clinical trials, and to play a major role in the expansion and strategic development of the Unit.

DTU, a fully registered UKCRC Clinical Trials Unit, is one of only a handful of AROs worldwide that specialises in designing and performing cardiovascular outcome megatrials. Currently we are undertaking 4 such trials in 40 countries, with a dedicated regional coordinating centre in Beijing, China. The DTU also has a rapidly expanding translational research group that designs and runs early phase trials of potential new therapeutic agents and devices.

We are seeking to appoint a highly skilled, dynamic and self-motivated individual, with a proven track record of initiating, managing and delivering large-scale clinical trials. The successful candidate will demonstrate strong decision-making skills and be able to lead, motivate and manage the performance of a multidisciplinary team. They will be educated to postgraduate level, or hold equivalent experience. They will have a comprehensive and thorough understanding of clinical trial methodology, as well as the international regulatory environment. The post holder will be required to represent the Unit at the highest levels, both nationally and internationally, and must therefore possess excellent interpersonal and communications skills. They will be innovative, analytical, and display sound judgement under pressure.

Responsibilities include efficient management of trial operations, and day-to-day management of clinical and non-clinical staff. This is a fixed-term appointment for 2 years in the first instance.

The deadline for applications is midday on Monday 1st August 2016. Please quote Reference 124225 in all correspondence.

To apply for this role and for further details, including a job description and person specification, please visit:

https://www.recruit.ox.ac.uk/pls/hrsliverecruit/erq_jobspec_version_4.jobspec?p_id=124225



**OUH NHS FT PARKING ENFORCEMENT POLICY – Q&A SESSION FOR UNIVERSITY STAFF
TUESDAY 2 AUGUST, 12PM -1PM, WIMM SEMINAR ROOM, JR HOSPITAL**

This session provides an opportunity to learn more about the imminent changes the OUH NHS Foundation Trust are making to parking and travel arrangements at the JR and Churchill Hospitals. University staff can raise questions and concerns directly with the OUH travel and transport team. The changes are planned to tackle the problematic parking issues at these sites and ultimately improve patients, visitor and staff access. As a reminder they include:

From 1 August 2016, traffic enforcement measures will be applied by the OUH NHS Foundation Trust to all vehicles parking on double red and yellow lines.

From 31 August 2016, cars parked without valid permits will receive penalty notices. In addition, a new OUH Staff Travel and Car Parking Policy will also be introduced which will have implications for University staff in terms of:

- revised eligibility criteria for parking permits
- the removal of day passes
- changes to visitor parking
- Car share initiatives
- Car Pooling Spaces
- Improved access by public transport and bicycle to the Hospital sites

See - <https://talks.ox.ac.uk/talks/id/637257ba-6fe3-4d43-8865-c66c68f72e7e/>

Please bring your University ID card. You will be required to sign in to the WIMM, so please give yourself plenty of time to sign in and make your way to the seminar room.

Space is limited, so please rsvp to Alison Brindle alison.brindle@medsci.ox.ac.uk

OCDEM SENIOR ACADEMIC FACULTY



Thanks to all the speakers who presented as part of the 2015-2016 OCDEM Friday Seminar Series for providing a really interesting and diverse set of talks.

As this year's seminars have ended, we would now like to encourage all members of OCDEM to consider signing up to give a talk as part of the 2016-2017 Friday Seminar Series. The schedule has been released and is on the board outside the OCDEM kitchen. We would really love to hear from anyone in OCDEM who has some interesting work they would like to share. As always there are half slots (20 minutes talk + 10 minute questions) or full slots (40 minutes talk + 10 minutes questions) available, so please feel free to sign up. If you have any questions about the Seminar Series please do not hesitate to let me know.

Thanks to Marijana Todorcevic who has been chairing the Friday Seminar Series over the last year. Marijana is now stepping down from this position and will be replaced by Caroline Gorvin from the Thakker Group who will help to chair the Friday Seminars, along with Charlotte Green, from Michaelmas Term 2016.

ADVANCED WARNING OF NETWORK SERVICE INTERRUPTIONS 2ND AND 4TH AUGUST

WARNING!

Due to essential work as part of the University's network improvement project **TONE** <https://projects.it.ox.ac.uk/tone/> there will be two periods during which networks services will be affected .

Tuesday 2nd August, between 7:30am & 10:00am

Upgrade of the primary connection to the University network at the John Radcliffe.

During this period there will be interruptions to all University wired and wireless network services at the **John Radcliffe** only. Access to the internet, network file-stores and other services & printers will be affected.

Thursday 4th August, between 7:30am & 9:00am

Migration of MSD IT Services Server network.

During this period access to **ALL** MSD IT network services will be affected on **ALL** sites.

(Wireless access to OWL and Eduroam via Trust access points should **not** be affected.)

We recommend avoiding undertaking any critical work that is reliant on network services or connections during these periods.

Apologies for any inconvenience caused.

ATHENA SWAN INFORMATION



Just to remind all staff that they should complete a PDR. If you have any queries regarding the PDR process then please contact either Aleks Langos-Baker or Charlotte Kelly.

Please note that OCDEM has a policy that **all staff must** complete the following online courses;

Equality and diversity

http://www.learning.ox.ac.uk/seminar_desc.php?cat=az&ls=&cc=MAN/EQU/ONLI&page=3&id=925

Harassment and bullying

<http://www.rdm.ox.ac.uk/harassment-and-bullying-3>

Unconscious bias,

http://www.learning.ox.ac.uk/seminar_desc.php?cat=az&ls=&cc=MAN/DIV/ONLI&page=3&id=1026

If you have not already completed these courses can you please do so as soon as possible.

If you have any queries regarding these courses then please contact either Aleks Langos-Baker or Charlotte Kelly.

OCDEM CHRISTMAS LUNCH- OXFORD SPIRES FOUR PILLARS ON ABINGDON ROAD

Over 80 members of staff have signed up for the OCDEM Christmas Lunch on Tuesday 6th December. If you have not signed up and would like to can you please contact Jon Hazlehurst.

ADMIN CHARITY FUND RAISING EVENT

Our very own Mummy Mullins i.e Rachel Mullins is not only talented in creating the themes/costumes and decorations for our Christmas Family Events she and her husband Paul have green fingers and have a beautiful garden in Horspath. They have agreed to have an open garden event on Sunday 7th August from 13:30 – 16:30 to raise funds for Sobell House Hospice and Ulcerative Colitis And Crohn's. We would love to see you all there to have a look round the garden and have a cuppa and some cake...



IN AID OF SOBELL HOUSE HOSPICE and ULCERATIVE COLITIS AND CROHN'S

GARDEN OPEN

**11, OXFORD ROAD,
HORSPATH,
OXFORD.
OX33 1RT**

SUNDAY 7TH AUGUST 2016

13:30 – 16:30

Tea and cakes, raffle

£2:00 ENTRY

TRAVEL INSURANCE INFORMATION



The University renews its insurance policies annually on 1 August. Information relating to the new insurance year starting 1 August 2016 can now be found on the [Insurance website](#)

Travel Insurance Policy

- **2016-17 confirmation and summary of cover:** a new confirmation of travel insurance showing dates from 1 August 2016 to 31 July 2017 is available to download from the [Travel pages](#).
- **Emergency contact information and card:** these can also be downloaded from the [Travel pages](#). Please note that the Emergency Contact details have **not** changed.

TRAVEL INSURANCE POLICY CHANGES IN COVER

Due to the ever increasing demands on the University travel insurance policy due to the type of travel undertaken and the increasing number of claims made, it has been necessary to alter certain non-essential benefits in order to continue to provide the necessary and comprehensive emergency assistance package. These changes are summarised below:

- **Personal Money:** the limit for personal money has been reduced from £10,000 to £3,000. It is recommended that travellers only carry small amounts of cash when they travel from both a security and safety perspective.
- Please note arrangements for cover for University cash can be made with the Insurance Office, where it is viewed as absolutely necessary for cash to be carried, and subject to the necessary risk assessment process. Click [here](#) for more information.
- **Personal Belongings:** the limit for personal belongings has been reduced from £10,000 to £5,000. Travellers should consider carefully the need to carry valuable items when travelling. If high value personal items must be taken then travellers should consider a private insurance arrangement to cover such items.
- Please note: University owned items are covered under the University's contents insurance policy, subject to the usual terms and conditions of cover. Click [here](#) for more information.
- **Delay Benefit:** the delay benefit (currently Nil for the first 4 hours, followed by £50 for each subsequent hour up to a maximum of £250) has been removed from the policy.
- **Personal Accident:** the personal accident maximum benefit has been increased from £50,000 to £100,000

The changes will take effect from 1 August. For persons who have already arranged their insurance and/or departed before 1 August, the previous limits will apply.



STAFF DISCOUNTS: NUS EXTRA CARD

Did you know University staff are entitled to great discounts with the NUS Extra Discount card?

All University staff can purchase a card for £12 for 12 months (£22 for 2 years, £32 for 3 years) which gives access to numerous exclusive offers and discounts from many popular retailers.

Discounts include: 10% off at Co-op supermarkets, 5% off at Amazon.co.uk, 25% off existing student prices at Odeon Cinemas, 25% off National Express and 10% off Superdrug. For full details of all the available savings visit the NUS website at www.nus.org.uk/en/nus-extra/discounts.

To apply for your NUS Extra Discount card, please follow the steps below – you will need to have an electronic passport style photograph ready to use:

1. Log on to <https://cards.nusextra.co.uk/buy>
2. Follow the process for a new application
3. Under place of study select: **Oxford University Students Union**
4. Enter any course dates, and in Course Level and Course Discipline, just select **Other**
5. Continue through the steps, choosing to have your card delivered to home or to work.

New NIHR funding opportunities available

The following new funding opportunities are available:

Efficacy and Mechanism Evaluation Programme

An NIHR and Medical Research Council partnership

- 16/67 - Mechanisms of action of health interventions
- 16/70 Non-rheumatoid arthritides
- 16/71 - Difficult to treat severe asthma

[Find out more](#)

Efficacy and Mechanism Evaluation Programme

An NIHR and Medical Research Council partnership

- 16/68 Researcher-led

[Find out more](#)

Programme Grants for Applied Research Programme

- Competition 21

[Find out more](#)

Other NIHR funding opportunities

For a list of all current NIHR funding opportunities for researchers, research teams and organisations, please visit the [NIHR website](#).



PHR Programme webinar - 27 July 2016

Thinking of applying to the PHR Programme's latest commissioned round?

Sign-up to their webinar to find out more about their research proposals, and to talk to their experts.

[Register for webinar](#)



EME Programme updated remit

The EME Programme has updated its remit. For more information please visit the [EME remit page](#).

OCDEM HEALTH CHAMPION



WANT TO IMPROVE YOUR RUNNING? NOT SURE HOW?

Why Not Join A Local Running Group And Benefit From Their Experience And Knowledge!

Headington Road Runners is a friendly club with age ranges 18-70's!!! All abilities welcome! They are hosting a new members talk, you don't need to be a member attend:

OXS RAD Sports Centre, Marsh Lane, Marston, Oxford:

New Members Talk

There will be a short (30 mins) talk for new runners and new club members on Thursday 28th August, in the studio after the runs. For those people on short runs, it will start at 8pm and then there will be a repeat at 8:30 for those doing standard 1 hour runs. It's an opportunity to find out a bit more about what the club offers and how it operates, put faces to names and to learn a bit more about running and racing.

They are also running a group suitable for improving or returning runners who wish to progress from 30 minutes up to 50 minutes, so spread the word and bring some new people along! Meet Thursday evening 6.45pm, changing rooms, lockers, showers, post run food and bar available! Plenty of free parking.

For more information please contact: mary.russell@tiscali.co.uk

