



## FOR UNIVERSITY STAFF

WEEK COMMENCING 7<sup>th</sup> DECEMBER 2015

### RESEARCH NEWS

#### **Professor Rajesh Thakker Awarded 2015 Research Prize**



We are delighted to announce that Professor Rajesh Thakker was awarded the 2015 Research Prize from the joint meeting of the International Conference on Progress in Bone and Mineral Research and the Austrian Society for Bone and Mineral Research in Vienna, Austria.

The prize acknowledges an individual whose recent work in the fields of molecular, cellular, material science, (patho) physiological or clinical aspects of bone and mineral metabolism has resulted in a novel finding or concept. Professor Thakker received this award for "Characterising Molecular and Cellular Pathophysiological Pathways of Extracellular Calcium Homeostasis."

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### MEDICAL GRAND ROUNDS

Thu 10<sup>th</sup> December from 13:00 to 14:00

John Radcliffe Academic (Lecture Theatre 1), Headington OX3 9DU



#### **Combined Medical-Surgical Grand Round**

"Penicillin and the Legacy of Norman Heatley" Professor David Cranston and Dr Eric Sidebottom

Chair: Prof Peter McCulloch

Booking: Not required

Audience: Members of the University and NHS clinical staff

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### SEMINARS

#### WEDNESDAY SEMINAR

There is no Wednesday seminar this week.

## OCDEM FRIDAY SEMINAR

This weeks Friday seminar organised by the OCDEM Senior Academic Faculty will be a talk by Professor Rury Holman who will be providing a “**BRC Update on the Diabetes Translational Trials Group (TTG) Subtheme.**

The talk will begin promptly at 1pm in the Robert Turner Lecture Theatre and sandwiches for those attending will be available from 12:45

The OCDEM Friday Seminar Series is sponsored by an unrestricted educational grant from the Boehringer-Ingelheim and Eli Lilly alliance

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## PERSONNEL



### Awards For Excellence Scheme

The Awards for Excellence Scheme was introduced in 2013, it is an annual scheme that aims to recognise staff contributions to the work of the university and to re-ward exceptional individual contributions. All staff in grades 1-10 with more than six months service are eligible to be nominated. Staff must meet the following criteria:

Have performed well in all the key areas of their jobs

**AND**

have consistently demonstrated exceptional performance, significantly above that which might reasonably have been expected for their grade.

All eligible staff will be reviewed annually in the gathered field exercise. Awards for Excellence are limited to one increment in all cases. The 2015 gathered field exercise is now open and nominations must be submitted to the OCDEM Administrator ([Lynne.scott@ocdem.xo.ac.uk](mailto:Lynne.scott@ocdem.xo.ac.uk)) by Friday 29<sup>th</sup> January 2016. Schedules will be issued out to line managers this week.

Staff at the top discretionary point of any grade are eligible to be considered for the award of a non-pensionable lump sum to the value of one increment to reward exceptional performance only.

Nominations for the award will be made primarily by line managers. However individuals who believe they deserve an award can discuss with their line manager and if agreement cannot be made about a nomination the individual can nominate themselves using a self-nomination form. Note the self-referral form contains a mandatory field for manager's comments. Forms can be found on the OCDEM website <http://www.ocdem.ox.ac.uk/personnel-forms>

Nominations will be reviewed by a panel made up of members of the management board. If you have any queries regarding the scheme then please contact **Charlotte Kelly** or **Lynne Scott**.

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## **TRAINING**

### **Word: Managing your thesis**

Tue 08 Dec

09:15-12:15

This course covers special aspects of Word which will help you create and manage your thesis or similar large, formal documents.

<http://courses.it.ox.ac.uk/detail/TRWG>

### **Databases: Concepts of database design**

Wed 09 Dec

09:15-12:15

This course takes you through the steps required to create a good relational database design from concept to implementation. A relational database is one where data is organised into tables by subject, related by common fields. Before even starting to build, it is essential to work out a design which properly models your project. You will learn to analyse scenarios, choosing suitable fields where data can be stored. You will learn the principles of good design for a database. You will consider why fields should be organised into separate tables, and how they can be related. You will look at different kinds of relationships (joins) and when to use them. The course includes plenty of worked examples and practice activities. The course does not use any particular software, so it will help you create a well-designed database structure which you can build later using the database software of your choice.

<http://courses.it.ox.ac.uk/detail/TDDB>

### **Security and privacy online: You are the target!**

Wed 09 Dec

14:00-17:00

This is a longer overview than is possible in our [lunchtime course](#) on information security showing you some tips to protect yourself, your family and the University. Why is your personal information valuable? What are common ways that it might get into the wrong hands and the practical things you can do to reduce the risk of data theft. In this course we'll discuss security considerations in email, web and social networking, consider how to secure your computer and will look briefly at some common scams including phishing. There will be an opportunity to ask in-depth questions and to participate in the online Information Security Awareness module.

<http://courses.it.ox.ac.uk/detail/TWEHE>

### **Spreadsheets: Techniques for managing and checking data**

Thu 10 Dec

09:15-12:15

Spreadsheets are powerful tools for working with data, but how do you know all those formulas and functions are doing what you intended? Using a structured approach to designing, creating and managing spreadsheets this course can help increase your confidence in the quality of your results.

<http://courses.it.ox.ac.uk/detail/TMSW>

### **Spreadsheets: Summarising data using pivot tables**

Thu 10 Dec

14:00-17:00

This is an advanced course in working with large data sets and producing pivot tables to summarise information. It provides a detailed look at the use of pivot tables and producing graphs from them.

<http://courses.it.ox.ac.uk/detail/TMSE5>

### **Interactive whiteboards: A hands-on introduction**

Fri 11 Dec

09:15-12:15

This practical session will introduce you to Smart Technologies interactive digital whiteboard (Smart Board) and the Smart Board Notebook software that comes with it. There will be time to experiment with the Smart Board and software during the session, and an opportunity to interact with the Smart Board via your mobile phone or tablet if you have one.

<http://courses.it.ox.ac.uk/detail/TTAE>

### **Project 2013: An introduction**

Thu 17 Dec

09:15-16:15

This one-day course will provide an introduction to MS Project 2013. The course will cover how the package can be used to help plan, monitor and control a project. It will show how MS Project can be used to track project progress against a schedule and a budget.

<http://courses.it.ox.ac.uk/detail/TPAF>

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### **Register now! Inspiring Women in Leadership and Learning**

**Inspiring Women in Leadership and Learning** (iwill) is delighted to invite you to an evening of conversations around the theme of "**Speaking with Courage**"

**Thursday 10 December 2015**

**6:00pm to 8:00pm**

**Thatcher Business Education Centre (West Wing)**

You need to register to attend. [Click here to register.](#)

This event is open to all students, staff, faculty and alumni from Saïd Business School and the wider University of Oxford.

Participants are kindly **requested to arrive by 5:45pm** for a prompt 6:00pm start.

The event will be introduced by Andrew White, Associate Dean for Executive Education, with a keynote speech by Dr Pamela Hartigan, Director of the Skoll Centre for Social Entrepreneurship, Saïd Business School.

Following Pamela's talk there will be three parallel conversations the audience are invited to join, led by:

John Denton, Associate Fellow, Saïd Business School

[Click here to find out more about the event.](#)

We look forward to seeing you there,

## OCDEM HEALTH AND SAFETY INDUCTION COURSE



All new visitors/staff in the department MUST attend a Health and Safety Induction course run by Mrs Sandy Humphrey.

The December course will be held on Wednesday 9<sup>th</sup> December 2015 at 10:00 – 11:00 in the Lecture Theatre North End.

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### **Oxford University Hospitals NHS Foundation Trust - The Hospital Energy Project,**

This is an 18-month £14.8 million project to upgrade the heating and hot water systems that supply the John Radcliffe and Churchill hospitals. As someone who is likely to have an interest in this project, we are sending you this detailed information.

The project, called The Hospital Energy Project, is critical to ensure that energy systems at both hospitals are flexible enough to meet future growing demands for heating and hot water as hospital patient numbers increase, while facilities expand and improve. When fully completed, the new system will deliver a 45% reduction in annual energy costs and a 38% reduction in annual carbon emissions.

The Hospital Energy Project is the most complex NHS energy project in the UK and the largest NHS energy project of its kind currently underway at any NHS Trust in England.

The new energy systems will offer both hospitals better resilience and less reliance on the national power grid in the high demand months of winter, as well as reduce carbon emissions from both sites with the ability to meet future environmental compliances. The Energy project will reduce future disruption to patient care and services.

Contractors, Vital Energi, who are extremely experienced at the installation of these types of systems including district heating through The Energy Link. Please do email any questions on this aspect of the installation or regarding the project, please email [hospitalenergyproject@ouh.nhs.uk](mailto:hospitalenergyproject@ouh.nhs.uk)

Members of the public can also see details of the Hospitals Energy Project on our website [www.ouh.nhs.uk](http://www.ouh.nhs.uk) or drop by one of the displays at either the JR or Churchill Hospitals until October 2016. For updates, please follow us on twitter @ouh\_estates #ouhenergy

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## Christmas Event Saturday 12<sup>th</sup> December 2015

The "A Team" decorators were in at the weekend transforming the info café area ready for the Christmas Event on Saturday 12<sup>th</sup> of December. We hope to see many of you there enjoying the festive cheer.



### Christmas Raffle

Dennis Carter from the A Team has been busy collecting prizes for the annual OCDEM Raffle. Tickets will be on sale shortly and the draw will take place on Wednesday 16<sup>th</sup> December at the Annual OCDEM Quiz. Please give generously. All money raised will be given to Sobell House.

## **Christmas Lunch and Quiz Wednesday 16<sup>th</sup> December**

The annual OCDEM lunch and quiz will be held on Wednesday 16<sup>th</sup> of December and posters advertising this event should hopefully be displayed this week.



The number of entries for the best decorated office has increased over the last few days and although the deadline has passed I am sure that some late entries would be accepted. Get your decorating heads on.

## **LETTERS TO SANTA CLAUS**



The OCDEM Christmas Postbox is now situated in the Info Café Area. Santa and his elves are very busy this time of the year and therefore letters to Santa must be received by Monday 14<sup>th</sup> December to allow Santa time to reply.

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'Here for Health' and  
'Wellbeing'



**Tuesday 12<sup>th</sup> January 2016**

12.45 Robert Turner Lecture Theatre, OCDEM

Guest speakers: Emma Hughes and Anna Hinton

Sandwiches and fruit provided

- Find out about the service 'Here for Health' offer to both staff and patients.
- Well being and building resilience at work.
- How to become more active

Diana and Louise

- The OCDEM Churchill circular walking route.
- The launch of the First OCDEM Work Place challenge!



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Dear All,


If interested in supporting 3 very worthy causes I will leave out a collection box outside the kitchen.

**TEXT SANTA®**  
**CHRISTMAS JUMPER DAY**  
**18 DECEMBER 2015**

In partnership with

**WE ARE  
MACMILLAN.**  
CANCER SUPPORT

**MAKE-A-WISH.**  
United Kingdom

 **Save the Children**

Thank you for your support

**Karyna Gibbons**